

AQAR PROFORMA SESSION - 2012-13

Details of the Institution

Name of Institution : Govt. College, Malerkotla

Year of Establishment of the Institution : 1926

Address Line 1 : Government College, Malerkotla
148023

Address Line 2 : District Sangrur, Punjab

Postal Code : 148023

E-mail Address : **gcmalerkotla@gmail.com**

NAAC Accreditation/ Reaccreditation Details

Year of Accreditation : 2004

Current Grade : 'A'

Institutional Status

Contact Person Details

Name of Head of Institution : Prof. Kuldeep Singh

Phone Email : 01675-253016 **gcmalerkotla@gmail.com**

Website URL : www.gcmalerkotla.com

Name of IQAC Coordinator : Prof. Manzoor Hassan

Phone & Email : 01675-253016 **gcmalerkotla@gmail.com**

College Vision :

To improve the quality of education so that students may become well civilized and responsible citizens of society.

To be a student-centred, dynamic and innovative college, promoting excellence in teaching and learning, serving diverse communities and producing lifelong learners who can compete globally.

College Mission :

Government College, Malerkotla serves as a gateway to the future by welcoming all students from different backgrounds of our district. We prepare our students for the next stage of their lives by providing the following:

- A supportive environment.
- Committed and caring faculty, staff, and leadership.
- Mutually beneficial community partnerships.
- State-of-the-art facilities.
- The latest technology.

To achieve our mission this institute focus on the following points:

- **Student Success:-** We focus on student access and success.
- **Supportive Atmosphere:-** We support an atmosphere of trust where communication and teamwork cultivate a rich environment for teaching and learning.
- **Proactive:-** We utilize agility, innovation, and responsible risk-taking to create our preferred future.
- **Partnering:-** We actively partner with the community to respond to cultural, educational, economic development, and technological needs.
- **Diversity:-** We embrace diversity as a strength of our community and celebrate it in our institution.

Section - I

Number of Academic Programmes existing:

Undergraduate : 4 Faculties, BA /B.Sc.(Non-Med. & Medical) /B.Com.
B.C.A.(Self-finance)

Post Graduate (MA) : Urdu, Punjabi, Economics & Political Science.

Certificate Programmes : 3

Professional Programmes : 3

Diploma Courses : 3

1.Urdu Translation

2. Urdu Journalism

3.Environmental Study

Details on Programme Development / New Courses :

New Programmes / New Courses added during the year : 0

Interdepartmental collaborative Programmes : 0

Faculty Details

Total faculty strength required as per norms for all programmes : 69+1

Total faculty Regular : 24+1

Total faculty (Part Time) : 11
Total faculty (Guest Faculty) : 34
Vacant : Nil

Faculty qualification improvement

PhD awarded to existing faculty : Nil
MPhil awarded to existing faculty : Nil

Qualification of Faculty

PhD and Above : 15
MPhil : 22
Masters : 32

Administrative Staff Details

Administrative staff (total sanctioned) : 20
Administrative staff (Actual strength) : 15

Technical Support Staff Details

Technical Support Staff (Total sanctioned strength) : 26
Technical Support Staff (Actual strength) : 9
Number of posts vacant : 17

Section - II

Establishment details

Year of establishment of IQAC :2004

Composition of IQAC

Coordinator Prof . Manzoor Hassan
Convener Prof . Rajinder Singh
Member Prof . Tersaim Singh Rana
Member Prof . Nitin Sood
Student Member : Mohd Hanif
Student Member : Shahid Parvez

IQAC Meetings

Meeting held on 19.09.2012. The agenda of the meeting :

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.
Unitization of Syllabus

Meeting held on 19.01.2013. The agenda of the meeting :

Co-curricular activities and programs. Academic activities by the individual departments.
Progress reports of monthly tests. Preparation for House Exams.

Meeting held on 31.03.2013. The agenda of the meeting :

Review of House Exam's performance.
Conduct of Special Tests for the improvements of the students.

Participating in National Days like Republic Day.
Preparing for Annual Sports Meet and Prize Distribution Function.

Whether Calendar of Activities of IQAC formulated for the academic year : Yes

IQAC Plans for development & Implementation

Number of academic programmes proposed :2
Number of value added programmes proposed :4
Number of skill oriented programmes proposed : 2
Number of faculty competency and development programmes proposed :4
Number of student mentoring programmes proposed : 5
Number of co-curricular activities proposed :4
programmes proposed :

IQAC Seminars and Conferences

Number of seminars/ conferences/ workshops organized by IQAC within the institution : Nil
Did IQAC receive any funding from UGC during the year ? : No

Significant contribution made by IQAC on quality enhancement during current year

Organized Remedial Classes for weaker and needy students

Section - III

Academic Programmes

Number of new academic programmes developed or designed by faculty : 00
Number of faculty members involved in curriculum restructuring/revision/syllabus development : 5
Number of active teaching days during the current academic year : 125
Average percentage of attendance of students : 75
Percentage of classes engaged by guest faculty and temporary teachers : 65.21
Number of self financed programmes offered : 00
Number of aided programmes offered : Nil
Number of programmes discontinued during the year : Nil
Whether any systematic student feedback mechanism is in place ? : Yes

Feedback Details

Courses where student feedback is taken : 08
➤ B.A.-III B.Sc-III B.Com- III, B.C.A., M.A Urdu, M.A Punjabi, M.A Political Science & M.A Economics.
Is feedback for improvement provided to the faculty? : Yes

Faculty Research, Projects, and Publication details for the year
Achievements, Activities & Conference / Seminar / Symposium in which faculty of the Department participated / presented papers of Faculty Members

1.Principal Neelam Bhartwaj

- Honoured by Indian Red Cross Society, Chandigarh on World Health day dated 8 May .

2.Dr. Mohd Irfan (Psychology)

Paper Published

- A Comparative study of working and non-working married women; Effect of Anxiety level on life satisfaction. *Indian Journal of Psychology*, V.6, No.2.
- A Study of Relationship between Forgiveness & Perceived Stress. *Indian Journal of Psychology*, V.7, No.1.

Conferences:

- **Chair a session XXI** in the National Conference organized by Indian Psychological Science Congress, Department of Psychology, Govt. College, Sect.46. CHD, Psychological Wellbeing : Building Bridges for Tomorrow dated **05-06 October, 2012.**

Editing:

- **Chief- Editor**, *Indian Journal of Psychology and Mental Health*. By Bharat Psychological Association, Malerkotla. Punjab. (Bi Annual) **ISSN NO 973-7286**
- **Editorial Board**, *EDU-PSYCATIA- International Journal of Education and Psychology*. by Desh Bhagat University, Mandi Gobindgarh. (Bi Annual) **ISSN NO 2348-0785**
- **Editorial Board**, *Indian Journal Psychology and Education*. By Intellectual Foundation, Rohtak. Haryana. (Bi Annual) **ISSN NO. 2231-1432**
- **Editorial Board**, *Humanities and Social Science Studies* By Academy for Humanities and Social Science, Sikar. Rajasthan(Quarterly) **ISSN NO2319-829X**
- **Assistant Editor**, *The Punjab Heritage, Review Research Journal in Social Sciences and Languages*, Patiala, **ISSNO9732934**. INDIA. www. Punjab heritage .com.

3.Dr. Rajinder Singh (Punjabi)

- Member Language Faculty at Punjabi University Patiala.
- Member Lok Aadalat at Judicial Court Malerkotla.
- Presented the Research Paper on the topic of "Effect of Black Money in India" at National Seminar,(Spon. by UGC) Desh Bhagat College, Bardwal.
- Presented the Research Paper on the topic of "Sufibaad Aate Punjab-Etihasak Darishti" at National Seminar Organized by Punjab Urdu Academy Malerkotla.
- Supervised Four Students for Ph.D in Punjabi at Punjabi University patiala.
- Participated as Delegate in "International Punjabi Conference" Organized by Punjabi University Patiala.

4. Prof. Manzoor Hassan

Seminar:

- Research Paper presented on the topic "Mintu Behaisiat Tanzo Mazah Nigaar" in the two day National Seminar on the theme of “**Mashaheer-E-Urdu ki ek Sadi**” organized by Dept of Urdu, Persian & Arabic Punjabi University, Patiala on 07-08 Nov. 2012.
- Participated workshop for Finalization of Intermediate Course in Urdu on 27th August 2012 to 2nd September 2012 at Punjab Urdu Academy, Malerkotla Organized by Northern Regional Language Centre.
- Research Paper presented on the topic "Punjab Jahane Tasafaf Ka aaftab" in the two day National Seminar organized by Punjab Urdu Academy, Malerkotla on 31 October & 1st November 2012.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

5. Abdul Rasheed

- Prof. Abdul Rasheed of P.G. Department of Urdu, Government College, Malerkotla attended two day National Seminar on the theme "Tadrees Aur Ishke Masael (Teaching and its Problems)" Organized by Govt. College of Education, Malerkotla.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

6. Dr. Mujahid Hassan (Political Science)

- Attended the All India Punjabi Conference dated 30/04/2012 organized by Punjabi University, Patiala.

7. Arvind Sohi (English)

- 24/02/2012 to 25/02/2012 Presented a paper on "Jalousie Education and Right to Education" in UGC Sponsored National Seminar at Sikh National College.
- 17/12/2013 to 18/12/2013 Presented a paper on "Obstacles and Solutions in Teaching of Drama in English" at College of Education, Malerkotla in National Seminar on "Teaching and Its Problems".

8. Nitin Sood (Physics)

- Modification of the Electrical Parameters of Cnt-Doped Deformed-Helix Ferroelectric Liquid Crystals Journal of Information Display Volume 13, Issue 4 Pp. 145-149 December 2012.
- Dielectric Investigations of Pure and Carbon Nanotube-Doped Deformed Helix Ferroelectric Liquid Crystals Liquid Crystals Volume 39, Issue 10 Pp. 1169-1174 October 2012.

- Cell Thickness Dependence of Liquid Crystal Parameters Journal of Information Display Volume 13, Issue 1 Pp. 31-36 March 2012.

9.Manju Bharti (Hindi)

- Prof. Manju Bharti Department of Hindi, Attended a seminar, organized by Department of Sanskrit, Punjabi University, Patiala on the topic of "Aabhinab Kaveashastr Parampra".

10.Shelly Devan (Sanskrit)

- Prof. Shelly Devan Department of Sanskrit, Attended a seminar, organized by Department of Sanskrit & Pali, Punjabi University, Patiala on the topic of "Aabhinab Kaveashastr Parampra".

11.Dr. Daizy Jain

- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla delivered a lecture on the topic of "Samajik Sandarv Main" at Shree Lal Bahadur Shastri Aareya College for Women, Barnala.
- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla attended a National Seminar organized by Punjabi University, Patiala on the topic of "Aabhinab Kaveasashtr Parampra".
- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla Presented a Passage in April 2013 on the topic of "Meerabai Aur Estari Vimshi".

12.Sarla Mittal (Pol. Science)

- Sarla Mittal, Presented a research paper 'Teaching Profession a great challenge' on 17th to 18th Dec. 2013 in the National Seminar held at Govt. College of Education.
- Awarded an appreciation letter by Indian Red Cross Society, Chandigarh on 10 April 2012 in the workshop on Fund Raising & Capacity Building held at Red Cross Bhawan, Lajpat Nagar, Jalandhar.

13.Dr. Zia Jamal (Zoology)

- presented a paper on the topic entitled "Risk Factors For Precambrian - "A Study of Punjab Working Women" in the National Seminar organized by Mata Gujri College, Sri Fatehgarh sahib on 25th April 2012.
- Delivered a lecture on the topic entitled "Nucleic Aids: Struture and Functions on edusat dated 25/10/2013.

Women Welfare Society

- To established the Women Security Cell.
- Debate competition was held on the occasion of women's day on the topic of "Aurat Saskatikarn" dated 08/03/2013. Parminder Kaur M.A Ist year got first position, Raj Rani M.A IInd got second position & Davinder Kaur B.A IInd got third position.

Career Guidance

Career & Placement Cell :

- This Cell organized for Information about Employment as well as Study for Students. In this year dated 20/11/2012 arranged a workshop by District Employment & Training Office Sangrur of Mass Counseling Programme for students. For this workshop students has very excited. Many Department's Officers like Financial Literacy Cell, Dairy Development, Department of Employment & Department of Industries delivered many lectures for students. Prof. Rahat Ali Shah delivered guidance of After Graduation Employment in Arihant Spinning Mills, Malerkotla. In charge of this cell Prof Rajinder Singh.

Cultural Positions / Names of students / Items

Cultural Activities : Prof. Arvind Sohi (In-charge and youth co-ordinate of girls)

- In 2012-13, was the In-charge of the college Giddha Team and the team participated in Zonal Youth Festival held at Sunam.

A. National Level : NIL

B. State Level : NIL

C. Inter Zonal : YES

D. Zonal Youth Festival : YES

E. Cultural (International) :NIL

Sangrur Zone Youth Festival at Guru Teg Bahadur College, Bibhanigarh :

Serial No.	Item	Position
1.	Quiz	Ist (Gold Madel)

Serial No.	Item	Position
1.	Classical Dance	IInd (Silver Madel)
2.	Modeling	IInd (Silver Madel)
3.	Classical Vocal	IInd (Silver Madel)
4.	Allocation	IInd (Silver Madel)
5.	Group Shabad	IInd (Silver Madel)

Serial No.	Item	Position
1.	Group Song	IIIInd
2.	Giddah	IIIInd
3.	Kavita Ucharan	IIIInd
4.	Geet Gazal	IIIInd
5.	Lok Geet	IIIInd

Zonal Youth Festival at Punjabi University, Patiala Campus :

Serial No.	Item	Position
1.	Mimicry	IInd (Silver Madel)
2.	Mime	IInd (Silver Madel)

Cultural Activates Youth Co-ordinate Prof. Anil Bharti.

F. Sports achievements

Students participated in international sports and games events : Nil
 Students participated in national level sports and games events : Nil
 Students participated in state level (Inter-college) sports and games events : Yes
 Students participated in university level sports and games events : Yes
 Prizes won by students in international sports and games events : Nil
 Prizes won by students in national level sports and games events : Nil
 Prizes won by students in state level sports and games events : Nil
 Prizes won by students in university level sports and games events : Yes
 Sports and games events conducted by the institute for the students : Yes

University Level Sports

Badminton :

Serial No.	Name Of The Student	Competition	Position
1.	Damanpreet Kaur	University Level Sports	IIIrd (Kansi Madel)
2.	Mariyam Dhillon	University Level Sports	IIIrd (Kansi Madel)

Inter-college Sports

Badminton :

Serial No.	Name Of The Student	Competition	Position
1.	Damanpreet Kaur		Ist (Gold Madel)

Composition of students

Total Students : 3316
 Percentage of Scheduled Caste : 32.02
 Percentage of Scheduled Tribe : Nil
 Percentage of other backward communities : 20.80
 Percentage of women students : 45.41
 Percentage of physically challenged : Nil
 Percentage of rural students : 65
 Percentage of urban students : 35

Student Supports and Mechanisms

	Total Numbers of Students Appears		Total Numbers of Students Passed Awarded/Degree		Out of Total Numbers of Passed With 60% or Above	
	Total	Girls	Total	Girls	Total	Girls
B.A IIIInd	532	310	323	166	50	38
2012-13						
B.C.A IIIInd	37	19	33	19	-----	-----
B.Sc IIIInd	28	18	26	16	10	8
B.Com IIIInd	64	25	60	23	23	12

M.A (Pol.)	IInd	31	24	31	24	27	21
M.A (Eco.)	IInd	22	16	16	13	07	06
M.A (Pbi.)	IInd	29	20	28	20	22	17
M.A (Urdu)	IInd	16	09	16	09	13	07

Student initiatives

Number of community upliftment programmes initiated by students : 04

Number of literary programmes initiated by students : 06

Number of social action initiatives based on science / environment initiated by students : 03

Community Upliftment Programmes Initiated by Students :

1.NSS

- 7 NSS Units are working with 740 Volunteers of Govt. College, Malerkotla. Among 7 NSS Units, One Special Unit for Girls is working.
- 20 Volunteers & 4 programme officers participated in the convention of Punjabi University, Patiala dated 12/01/2013.
- NSS Volunteers collected the Donation Rupees Twelve Thousand on the occasion of Flag Divas for Soldiers.
Unit No.1 : Prof. Mujahid Hassan
Unit No.2 : Dr. Manzoor Hassan
Unit No.3 : Prof. T.A. Khan
Unit No.4 : Prof. Arwind Sohi
Unit No.5 : Prof. Sarla Mittal
Unit No.6 : Prof. Balwinder Singh
Unit No.7 : Prof. Mohd Rafi

2.NCC

- 53 Cadets Admitted in NCC at Govt. College, Malerkotla Under the Supervision of Nitin Sood.
- 31 Cadets Participated in "Annual Training Camp" at NCC Academy, Ropar.
- 16 Cadets Participated in "Annual Training Camp" at NCC Academy, Malout.
- 28 Cadets Participated in "B" Certificate 16 Cadets Participated in "C" Certificate.
- In charge of NCC Prof. Nitin Sood & Adviser Tersem Singh Rana.

3.Red Cross Unit :

In this year on "The World Health Day" our college's student Pankaj Chauhan win the Second Position in Poster Making Competition this festival at Chandigarh organized by Bharti Red Cross Society Punjab.

4.Edu-SET Programme

- Punjab Government Provided a Edu-set System for students for a Better Education.

Literary Programmes:

1. Legal Literary Club : (Prof. In charge- Rahat Ali Shah)

- In this year Legal Literacy Programme organized by Govt. College, Malerkotla. Shree M.S. Chauhan District Session Judge Delivered a lecture about Legal. 03/11/2012 Organized Youth Festival about the topic of Legal Literacy Programme, in this Festival our college's students are participated. Our College's student Davinder Kaur at First Position in Competitions of "Kavi Uhcham" & Shabnam at Third Position in "Bhashan Paratiyogita". Dated 17/11/2012 at Punjabi University, Patiala our students Davinder Kaur & Shabnam Wining the Prize in The Legal Literacy Youth Festival organized by University. Legal litresy Club's In charge Prof. Sharla Mittal.

2. Urdu (Bazme Aadab) : (Prof. In charge- Mohd. Rafi, Student In charge- Mohd Imran (M.A IInd), Rukhsana (Secretary)

- Paper reading contests organized by urdu students.

3. Urdu Study Centre : Teacher In charge – Prof. Anil Bharti

- Competition was organized by Gurmat Parchaar Trust Farwali the students of this society participated in this competition.
- Shabad Gayan – Gopal Kaur B.A Ist year, Kuldeep Kaur B.A IInd, Amanpreet Kaur got first position.
- Gurbani Khanth – Gopal Kaur B.A Ist year, Kuldeep Kaur B.A IInd, Amanpreet Kaur got first position.

4. Punjabi Sahit Sabah : (Prof. In charge- Tersem Singh Rana, Student In charge- Makhan Singh).

- Punjabi Novelist Pargat Singh Sidhu delivered a lecture on 06/11/2012 with the celebration Punjab Sahitia Academy Chandigarh on the topic of Punjabi language and modern age.
- Prof. Tersem Singh Rana delivered a lecture on the Special occasion of Koka Moment on the topic of Specification of 66 Kukas, dated 15/01/2013.
- Prof. Dharam Chand Vatish delivered a lecture on the topic of "Aasthith Baad te Punjabi Literature" on 13/02/2013 to Punjabi language students.

5. Economics Society : (Prof. In charge- Prof. Alok Shukla).

- Paper reading competition was organized by the students on the topic of "The Economic Conditions of Punjab" dated 09/09/2012.
- Paper reading competition was organized by the students on the topic of "FDI in Retail" dated 08/11/2012.
- Paper reading competition was organized by the students on the topic of "Shortage of Electricity" dated 09/02/2013.

6. English Society : (Prof. In charge - Prof. Arwind Sohi)

- Paper reading competition was organized by the students on the topic of "English Literature & Modern Age" dated 23/02/2013.

Social action initiatives based on science / environment initiated by students :

1. Awareness against drug addition

- Paper reading competition on the topic of "Awareness against drug addition" chief guest, Shree Rajesh Tripathi S.D.M. Malerkotla.

2.Awareness Moment For Voters

- Salogan Writing & Poster making competition on the topic of “Awareness Moment For Voters” chief guest, Shree Rajesh Tripathi S.D.M. Malerkotla.

3.Awareness About R.T.I

- Paper reading competition on the topic of “Awareness About R.T.I” chief guest, Shree Rajesh Tripathi S.D.M. Malerkotla.

Section - V

Is a Management Information System (MIS) in place ? : Yes

Details of MIS applied to

1. Administrative procedures including finance
2. Student admission

Perspective plan for overall developmental activities is created:

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.
2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

Infrastructure Development and welfare spending

Books / Journals, Equipments and recurring items :

Books : 50,000/-

SC Scholarship Paid	BC Scholarship Paid
Nil	Nil

Delegation of authority practiced

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

Grievance Redressal Cell :

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

Number of grievances received from students and resolved: 04

Self Review and Analysis by the college:

Areas of Strengths :

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference.

Areas of Weaknesses:

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

The role of NAAC in the quality development of the institution

- > As a competent monitoring authority. Promoting higher education goal.