

## **AQAR PROFORMA SESSION - 2011-12**

### **Details of the Institution**

Name of Institution : Govt. College, Malerkotla

Year of Establishment of the Institution : 1926

Address Line 1 : Government College, Malerkotla  
148023

Address Line 2 : District Sangrur, Punjab

Postal Code : 148023

E-mail Address : **gcmalerkotla@gmail.com**

### **NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation : 2004

Current Grade : 'A'

Institutional Status

### **Contact Person Details**

Name of Head of Institution : Prof. Vijay Kumar Sharma

Phone Email : 01675-253016 **gcmalerkotla@gmail.com**

Website URL : www.gcmalerkotla.com

Name of IQAC Coordinator : Prof. Manzoor Hassan

Phone & Email : 01675-253016 **gcmalerkotla@gmail.com**

### **College Vision :**

To improve the quality of education so that students may become well civilized and responsible citizens of society.

To be a student-centred, dynamic and innovative college, promoting excellence in teaching and learning, serving diverse communities and producing lifelong learners who can compete globally.

### **College Mission :**

Government College, Malerkotla serves as a gateway to the future by welcoming all students from different backgrounds of our district. We prepare our students for the next stage of their lives by providing the following:

- A supportive environment.
- Committed and caring faculty, staff, and leadership.
- Mutually beneficial community partnerships.
- State-of-the-art facilities.
- The latest technology.

To achieve our mission this institute focus on the following points:

- **Student Success:-** We focus on student access and success.
- **Supportive Atmosphere:-** We support an atmosphere of trust where communication and teamwork cultivate a rich environment for teaching and learning.
- **Proactive:-** We utilize agility, innovation, and responsible risk-taking to create our preferred future.
- **Partnering:-** We actively partner with the community to respond to cultural, educational, economic development, and technological needs.
- **Diversity:-** We embrace diversity as a strength of our community and celebrate it in our institution.

### **Section - I**

#### **Number of Academic Programmes existing:**

Undergraduate : 4 Faculties, BA /B.Sc.(Non-Med. & Medical ) /B.Com, BCA (SF)

Post Graduate (MA) : Urdu, Punjabi, Economics & Political Science.

Certificate Programmes : 3

Professional Programmes : 3

Diploma Courses : 3

**1.Urdu Translation**

**2. Urdu Journalism**

**3.Environmental Study**

#### **VOCATIONAL COURSE:- 2**

**1. Advertising Sales Promotion**

**2. Sales Management**

#### **Details on Programme Development / New Courses :**

New Programmes / New Courses added during the year : 0

Interdepartmental collaborative Programmes : 0

**Faculty Details**

Total faculty strength required as per norms for all programmes : 69+1

Total faculty Regular : 27

Total faculty (Part Time) : 12

Total faculty (Guest Faculty ) : 29

Vacant : 01

**Faculty qualification improvement**

PhD awarded to existing faculty : Nil

MPhil awarded to existing faculty : Nil

**Qualification of Faculty**

PhD and Above : 15

MPhil : 28

Masters : 25

**Administrative Staff Details**

Administrative staff (total sanctioned) : 20

Administrative staff (Actual strength) : 18

**Technical Support Staff Details**

Technical Support Staff (Total sanctioned strength) : 26

Technical Support Staff (Actual strength) : 11

Number of posts vacant : 15

**Section - II****Establishment details**

Year of establishment of IQAC :2004

**Composition of IQAC**

Coordinator Prof . Manzoor Hassan

Convener Prof . Rajinder Singh

Member Prof . Mohd. Irfan

Member Prof . Nitin Sood

Student Member : Mohd Hanif

Student Member : Shahid Parvez

**IQAC Meetings****Meeting held on 19.09.2011. The agenda of the meeting :**

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.

Unitization of Syllabus

**Meeting held on 19.01.2012. The agenda of the meeting :**

Co-curricular activities and programs. Academic activities by the individual departments.

Progress reports of monthly tests. Preparation for House Exams.

**Meeting held on 31.03.2012. The agenda of the meeting :**

Review of House Exam's performance.  
Conduct of Special Tests for the improvements of the students.  
Participating in National Days like Republic Day.  
Preparing for Annual Sports Meet and Prize Distribution Function.

**Whether Calendar of Activities of IQAC formulated for the academic year : Yes**

**IQAC Plans for development & Implementation**

Number of academic programmes proposed : 2  
Number of value added programmes proposed :3  
Number of skill oriented programmes proposed :1  
Number of faculty competency and development programmes proposed :3  
Number of student mentoring programmes proposed :4  
Number of co-curricular activities proposed :4  
programmes proposed :

**IQAC Seminars and Conferences**

Number of seminars/ conferences/ workshops organized  
by IQAC within the institution : 0  
Did IQAC receive any funding from UGC during the year ? : No

**Significant contribution made by IQAC on quality enhancement during current year**

Organized Remedial Classes for weaker and needy students

**Section - III**

**Academic Programmes**

Number of new academic programmes developed or designed by faculty : 00  
Number of faculty members involved in curriculum restructuring/revision/syllabus development : 5  
Number of active teaching days during the current academic year : 125  
Average percentage of attendance of students : 75  
Percentage of classes engaged by guest faculty and temporary teachers : 59.42  
Number of self financed programmes offered : 01  
Number of aided programmes offered : Nil  
Number of programmes discontinued during the year : Nil  
Whether any systematic student feedback mechanism is in place ? : Yes

**Feedback Details**

**Courses where student feedback is taken : 08**

- B.A.-III B.Sc-III B.Com- III, BCA, M.A Urdu, M.A Punjabi, M.A Political Science & M.A Economics.

Is feedback for improvement provided to the faculty? : Yes

**Faculty Research, Projects, and Publication details for the year**  
**Achievements, Activities & Conference / Seminar / Symposium in which faculty of the Department participated / presented papers of Faculty Members**

**1.Rajinder Singh (Punjabi)**

- Member Language Faculty at Punjabi University Patiala.
- Member Lok Aadalat at Judicial Court Malerkotla.

**2.Dr. Manzoor Hassan (Urdu)**

- Research Paper presented in the National Seminar on the topic of “**Urdu Adab Aur Insani Aqdar**” organized by Punjab Urdu Academy, Malerkotla on 7-8 January,2012.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

**3.Abdul Rasheed**

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

**4.Dr. Mohd. Irfan(Psychology)**

**Publication:**

- Impact of Media on Aggressive behaviour of Adolescents. *Indian Journal of Psychology and Mental Health, Vol.5, No. Special Issue), 2011*
- A study of the drawing –A-test element, optimistic/pessimism and self-concept of children. *Indian Journal of Psychology and Mental Health, V.5, No.2, 2011.*

**Conference:**

- *Chair a session 1V* in the National conference organized by Indian Psychological Science Congress, Department of Psychology, Govt. College, Sect.46. CHD on the topic of “Health Psychology and Rehabilitation: The crisis among youth and aged” dated 12-13 October, 2011

**Editing:**

- **Chief-Editor:-** Indian Journal of Psychology and Mental Health (Reviewed Research Journal), ISSN- 09737286
- **Associate Editor,** *Indian Journal of Psychological Sciences,* By Indian Psychological Science Congress, Chandigarh.
- **Assistant Editor,** The Punjab Heritage, Review Research Journal in Social Sciences and Languages, Patiala, INDIA. [www.punjabheritage.com](http://www.punjabheritage.com).

**5.Arvind Sohi (English)**

- 04/03/2011 to 05/03/2011 Presented a paper on "Dominant Motifs Used by Contemporary Indian Play Wright" in UGC Sponsored National Workshop Cum Seminar on Building & Play at Apeejay College of Fine Art, Jalanhdar.
- 11/03/2011 to 12/03/2011 Presented a "Higher Education" Traditional classroom teaching versus on-line teaching in the NAAC sponsored National Seminar on "Achieving Quality and Excellence in Institutions of Higher Education Challenges and Solutions".

#### **6.Nitin Sood (Physics)**

- Measuring Electrical Parameters of Ferroelectric Liquid Crystals Using Universal Current Reversal Method Journal Of Information Display (**Awarded Paper Of The Year**) Volume 12, Issue 3 Pp. 129-134 September 2011.
- Optical Properties of Liquid Crystal Elastomers International Conference on Advances on Condensed and Nano Materials (ICACNM-2011), AIP Conference Proceedings, Volume 1393, Pp. 303-304, 2011.

#### **Conferences :**

- Presented paper in national conference Advanced Materials and Radiation Physics AMRP-2011 by SLIET, Longowal on 4-5 Nov, 2011.

#### **7.Rahat Ali Shah (Economics)**

- Registrar House Exams.
- Convener Legal Matters & Cases.
- Convener I.T. Returns Checking Committee.
- Participated in UGC Sponsored Seminar at Bardwal.
- Sent 10 Students to Arihant Spinning Mills for Industrial Training & Job Placement.

#### **8.Dr. Mujahid Hassan (Political Science)**

- MNREGA : It Implementation, Problems and Remedy, UGC Sponsored National Seminar at Sant Baba Attar Singh Khalsa College, dated 19/02/2011 Sandhour (Sangrur).

#### **9.Dr. Daizy Jain (Hindi)**

- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla Attended a National Seminar Organized by Punjabi University, Patiala.
- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla Presented a Passages on the topic "Punjab Sorab" this Book Presented by Department of Language, Punjab.
- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla Presented a Passages on the topic "Aadunik Hindi Sahitya" in Punjab Sorab.
- Dr. Daizy Jain Department of Hindi, Govt. College, Malerkotla Presented a Passages in December 2012 on the topic of "Ritikaleen Kavi Bahari" in Punjab Sorab.

#### **10.Sharla Mittal (Political Science)**

- Attended Brigade camp on “First Aid & Home Nursing” on 25<sup>th</sup> to 28<sup>th</sup> Nov. 2011 held at Shimla by St. John Ambulance, Punjab State Branch, Indian Red Cross Society, Chandigarh.

### **Career Guidance**

#### **Cultural Positions / Names of students / Items**

#### **Cultural Activities :**

#### **Arvind Sohi (In-charge and youth co-ordinate of girls)**

- In 2011-12, was the In charge of the college Giddha Team and the team got the third position in Zonal Youth Festival held at Bhawanigarh.

**A. National Level :** Nil

**B. State Level :** NIL

**C. Inter Zonal :** NIL

**D. Zonal Youth Festival:** YES

**E. Cultural ( International ) :** Nil

#### **F. Sports achievements**

Students participated in international sports and games events : Nil

Students participated in national level sports and games events : Nil

Students participated in state level (inter-college) sports and games events : YES

Students participated in university level sports and games events : NIL

Prizes won by students in international sports and games events : NIL;

Prizes won by students in national level sports and games events : NIL

Prizes won by students in state level sports and games events : NIL

Prizes won by students in university level sports and games events : NIL

Sports and games events conducted by the institute for the students : YES

#### **Boxing :**

Serial No.	Name Of The Student	Competition	Position
1.	Dilshad Thind	Inter-college	Ist (Gold Madel)
2.	Makhan Singh	Inter-college	IInd (Silver Madel)
3.	Maninder Sigh	Inter-college	IIIRD (Kansi Madel)

#### **Badminton :**

Serial No.	Name Of The Student/ Team	Competition	Position
1.	Badminton Team	Inter-college	Ist (Gold Madel)

#### **Power Lifting :**

Serial No.	Name Of The Student/ Team	Competition	Position
1.	Abdul Mohd	Inter-college	IIIRD (Kansi Madel)

#### **Composition of students**

Total Students	:	3115
Percentage of Scheduled Caste	:	29.69
Percentage of Scheduled Tribe	:	Nil
Percentage of other backward communities:		18.68
Percentage of women students	:	40.25
Percentage of physically challenged:		0.16
Percentage of rural students:		64.60

Percentage of urban students: 35.40

### **Student Supports and Mechanisms**

	Total Numbers of Students Appears		Total Numbers of Students Passed Awarded/Degree		Out of Total Numbers of Passed With 60% or Above	
	Total	Girls	Total	Girls	Total	Girls
B.A IIIrd	507	260	333	163	285	47
2011-12						
B.C.A IIIrd	38	13	30	13	24	12
B.Sc IIIrd	33	20	24	20	08	04
B.Com IIIrd	54	21	49	21	18	11
M.A (Eco.)	30	26	21	20	15	14
M.A (Pol.)	29	17	26	17	23	16
M.A (Pun.)	13	13	13	13	13	13
M.A (Urdu)	11	03	07	02	07	02

### **Student initiatives**

Number of community upliftment programmes initiated by students : 04

Number of literary programmes initiated by students : 02

Number of social action initiatives based on science / environment initiated by students : 00

### **Community Upliftment Programmes Initiated by Students :**

#### **1.NCC**

- 53 Cadets Admitted in NCC at Govt. College, Malerkotla Under the Supervision of Major Mangat Singh.
- 17 Cadets Participated in "Annual Training Camp".
- 15 Cadets Participated in 'C' Certificate & 20 Cadets Participated in 'B' Certificate.

#### **2.NSS**

- 7 NSS Units are working with 740 Volunteers of Govt. College, Malerkotla. Among 5 NSS Units, One Special Unit for Girls is working.
- 7 Days camp arranged in the college campus was 7 NSS units on 19/12/2012 to 25/12/2012.
- 8 Volunteers participated in summer & adventures camp at "Patti Top (J&K)" on the 20/06/2012 to 29/06/2012 which was organized by Punjab Youth Services Department.
- Three programme officers of NSS Unit participated three days workshop "Disaster Management Preparedness" at Punjabi University, Patiala with the Coloration of Govt. of India & Punjab State Committee for Science & Technology, Chandigarh.

#### **3.Edu-SET Programme**

- Punjab Government Provided a Edu-set System for students for a Better Education.

#### **4. Youth Red Cross :**



- On the theme of "Information about a healthy life", Youth Red Cross, Govt. College, Malerkotla organized a 10 days camp in the college for students. In this camp, 60 students have participated. In this camp, Many lectures have been delivered a lecture on the topic of "Cansar & TB" and "Abuses Of Drugs" by experts. Some Volunteers are participated in Polio Drops.

**Literary Programmes:**

**1.Extension Lecture**

- **Economic Society** :Extension Lecture by Economic Society of the Economic Department Paper Reading & Debates on Different Topics.

**2.Arranged Extension Lecture on the Topic by Deptt. of Economics:-**

- Inflation Curse or Blessing.
- Economic Growth & Human Development.
- Globalization & Its Impact On India.

**Social action initiatives based on science / environment initiated by students :**

**Section - V**

Is a Management Information System (MIS) in place ? : Yes

**Details of MIS applied to**

1. Administrative procedures including finance
2. Student admission

**Perspective plan for overall developmental activities is created:**

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.
2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

**Infrastructure Development and welfare spending**

Books / Journals, Equipments and recurring items :

Building Renovation = 2 Lakh

<b>SC Scholarship Paid</b>	<b>BC Scholarship Paid</b>
Rs. 1280310	Rs. 740352

**Delegation of authority practiced**

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

**Grievance Redressal Cell :**

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

**Number of grievances received from students and resolved: 04**

**Self Review and Analysis by the college:**

**Areas of Strengths :**

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference.

**Areas of Weaknesses:**

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

**The role of NAAC in the quality development of the institution**

- > As a competent monitoring authority. Promoting higher education goal.