

**AQAR PROFORMA  
SESSION - 2009-10**

**Details of the Institution**

Name of Institution : Govt. College, Malerkotla  
Year of Establishment of the Institution : 1926  
Address Line 1 : Government College, Malerkotla  
148023  
Address Line 2 : District Sangrur, Punjab  
Postal Code : 148023  
E-mail Address : **gcmalerkotla@gmail.com**

**NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation : 2004  
Current Grade : 'A'

Institutional Status

**Contact Person Details**

Name of Head of Institution : Prof.Gurminder Kaur  
Phone Email : 01675-253016 **gcmalerkotla@gmail.com**  
Website URL : [www.gcmalerkotla.com](http://www.gcmalerkotla.com)  
Name of IQAC Coordinator : Prof. Manzoor Hassan  
Phone & Email : 01675-253016 **gcmalerkotla@gmail.com**

**College Vision :**

To improve the quality of education so that students may become well civilized and responsible citizens of society.

To be a student-centred, dynamic and innovative college, promoting excellence in teaching and learning, serving diverse communities and producing lifelong learners who can compete globally.

### **College Mission :**

Government College, Malerkotla serves as a gateway to the future by welcoming all students from different backgrounds of our district. We prepare our students for the next stage of their lives by providing the following:

- A supportive environment.
- Committed and caring faculty, staff, and leadership.
- Mutually beneficial community partnerships.
- State-of-the-art facilities.
- The latest technology.

To achieve our mission this institute focus on the following points:

- **Student Success:-** We focus on student access and success.
- **Supportive Atmosphere:-** We support an atmosphere of trust where communication and teamwork cultivate a rich environment for teaching and learning.
- **Proactive:-** We utilize agility, innovation, and responsible risk-taking to create our preferred future.
- **Partnering:-** We actively partner with the community to respond to cultural, educational, economic development, and technological needs.
- **Diversity:-** We embrace diversity as a strength of our community and celebrate it in our institution.

### **Section - I**

#### **Number of Academic Programmes existing:**

Undergraduate	: 4 Faculties, BA /B.Sc.(Non-Med. & Medical ) /B.Com. B.C.A. (SF)
Post Graduate (MA)	: Urdu, Punjabi, Economics & Political Science.
Certificate Programmes	: 3
Professional Programmes	: 3
Diploma Courses	: 3

#### **1.Urdu Translation**

#### **2. Urdu Journalism**

#### **3.Environmental Study**

### **VOCATIONAL COURSE:- 2**

#### **1. Advertising Sales Promotion**

#### **2. Sales Management**

### **Details on Programme Development / New Courses : 1**

New Programmes / New Courses added during the year : 0

Interdepartmental collaborative Programmes : 0

### **Education through satellite Programme(EDUSET):**

- According to syllabus of universities of Punjab, Professors and experts delivered lectures to the students of B.A, B.Com & B.Sc classes through satellite at EDU-SET Office Mohali. These lectures are very useful for students.

**Faculty Details**

Total faculty strength required as per norms for all programmes : 69+1

Total faculty Regular : 32+1

Total faculty (Part Time): 13

Total faculty (Guest Faculty ) : 19

Vacant : 5

**Faculty qualification improvement**

PhD awarded to existing faculty : 01

MPhil awarded to existing faculty : Nil

**Qualification of Faculty**

PhD and Above : 13

MPhil : 19

Masters : 32

**Administrative Staff Details**

Administrative staff (total sanctioned) : 20

Administrative staff (Actual strength) : 16

**Technical Support Staff Details**

Technical Support Staff (Total sanctioned strength) : 26

Technical Support Staff (Actual strength) : 13

Number of posts vacant : 13

**Section - II****Establishment details**

Year of establishment of IQAC :2004

**Composition of IQAC**

Coordinator Prof . Manzoor Hassan

Convener Prof . Rajinder Singh

Member Prof . Tersaim Singh Rana

Member Prof . Nitin Sood

Student Member : Mohd Hanif

Student Member : Shahid Parvez

**IQAC Meetings****Meeting held on 19.09.2009. The agenda of the meeting :**

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.

Unitization of Syllabus

**Meeting held on 19.01.2010. The agenda of the meeting :**

Co-curricular activities and programs. Academic activities by the individual departments.

Progress reports of monthly tests. Preparation for House Exams.

**Meeting held on 31.03.2010. The agenda of the meeting :**

Review of House Exam's performance.

Conduct of Special Tests for the improvements of the students.

Participating in National Days like Republic Day.

Preparing for Annual Sports Meet and Prize Distribution Function.

**Whether Calendar of Activities of IQAC formulated for the academic year : Yes**

**IQAC Plans for development & Implementation**

Number of academic programmes proposed : 2

Number of value added programmes proposed : 3

Number of skill oriented programmes proposed :4

Number of faculty competency and development programmes proposed :2

Number of student mentoring programmes proposed : 4

Number of co-curricular activities proposed : 2

programmes proposed :4

**IQAC Seminars and Conferences**

Number of seminars/ conferences/ workshops organized

by IQAC within the institution : No

Did IQAC receive any funding from UGC during the year ? : No

**Significant contribution made by IQAC on quality enhancement during current year**

Organized Remedial Classes for weaker and needy students

**Section - III**

**Academic Programmes**

Number of new academic programmes developed or designed by faculty : 00

Number of faculty members involved in curriculum restructuring/revision/syllabus development : 5

Number of active teaching days during the current academic year : 125

Average percentage of attendance of students : 75

Percentage of classes engaged by guest faculty and temporary teachers : 46.37

Number of self financed programmes offered : 00

Number of aided programmes offered : Nil

Number of programmes discontinued during the year : Nil

Whether any systematic student feedback mechanism is in place ? : Yes

**Feedback Details**

Courses where student feedback is taken : 08

- B.A.-III B.Sc-III B.Com- III, BCA. M.A Urdu, M.A Punjabi, M.A Political Science & M.A Economics.

Is feedback for improvement provided to the faculty? : Yes

**Faculty Research, Projects, and Publication details for the year**  
**Achievements, Activities & Conference / Seminar / Symposium in which faculty of the Department participated / presented papers of Faculty Members**

**1. Dr. Mohd Irfan (Psychology)**

**Research Papers**

- A Study of Life Satisfaction, General Health & Well Being of Students. Indian Journal of Psychology and Mental Health V.4, No. 6

**Conferences:**

- **Keynote Address on the topic of Happiness in Perspective of Islam** in the International level Conference on "Happiness" at Department of Psychology and Education, University of Sistan and Baluchestan, Zehedan, IRAN dated 2<sup>nd</sup> and 3<sup>rd</sup> March, 2010
- Research Paper presented in the International Conference on the theme of "Concept of Psyche in Islam" on the topic of, Coping Strategies of stress through Islamic practices with special reference of Zikr" on 26-28, October, 2009 at Department of Psychology, Aligarh Muslim University, Aligarh
- **Chairperson of Technical Session 1** in the National level Conference at Department of Psychology Jamia Millia Islamia, New Delhi on the topic of "Aggression and Violence : Challenges for social well-being" dated 17-18 March, 2010

**Editing:**

- **Chief-Editor:-** Indian Journal of Psychology and Mental Health (Reviewed Research Journal), ISSN- 09737286
- **Associate Editor,** *Indian Journal of Psychological Sciences*, By Indian Psychological Science Congress, Chandigarh.
- **Assistant Editor,** The Punjab Heritage, Review Research Journal in Social Sciences and Languages, Patiala, INDIA. [www.punjabheritage.com](http://www.punjabheritage.com).
- **External Examiner of Aligarh Muslim University in the month of July, 2009.**

**2. Rajinder Singh (Punjabi)**

- Awarded Doctorate Degree on the topic of "Punjabi Noval Vich Viaktitab Da Vigatn" From Punjab University Chandigarh.
- Member of Language Faculty at Punjabi University patiala.
- Supervised Four Students for Ph.D in Punjabi at Punjabi University patiala.
- Member Lok Aadalat at Judicial Court Malerkotla.

**3. Dr. Mohd Iqbal**

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

**4. Dr. Manzoor Hassan**

- **Book:-Khoeye Huye Ma'ani,**( Urdu Traslation) Published by Sahitya Akademi, Govt. of India, New Delhi

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

**5.Dr. Mujahid Hassan (Political Science)**

- Adhoc adventure course dated 20/06/2009 to 29/06/2009 Jawahar Institute of Mountaineering and Sports, Pahalgam (J&K).

**6.Dr. Mohd Jameel (Psychology)**

**Book :**

- 1.General Psychology for B.A Ist year (Text Book),
- 2.Experimental Psychology for B.A IInd year (Text Book), Published by A.A Publication, Malerkotla.

**7.Mohd. Shakeel (Commerce)**

- Refresher Course on 28-12-2009 to 16-01-2010 at Academic Staff College, GGUST Hisar.

**Career Cell:**

**Guidance & Counseling**

- Deputy Manager Shree Salamdeen of Arihant Spinning Mills, Malerkotla. In Which this meeting Shree Surinder Bhatia delivered a lecture on the topic of "Programmes of Emoloyments" for students.
- Shree Salamdeen delivered a lecture on the topic of "Employment Chances With Adjective Technique" for students.

**Cultural Positions / Names of students / Items**

**A. National Level :NIL**

**B. State Level NIL**

**C. Inter Zonal : YES**

**D. Zonal Youth Festival: YES**

**E. Cultural ( International ) NIL**

**Sangrur Zone Youth Festival at Shanti Tara College, Ahmadgarh :**

Serial No.	Item/Student	Position
1.	Creative Dance/Hardeep Singh	Ist (Gold Medal)
2.	Mimicry/Tejpal	Ist (Gold Medal)
3.	On the Spot Painting/Pankaj Chauhan	Ist (Gold Medal)

Serial No.	Item/Student	Position
1.	Rangoli/Sadique	IInd (Silver Medal)
2.	Tabla/Mohd Ehsaan	IInd (Silver Medal)

**Inter Zonal Youth Festival :**

Serial	Item/Student	Position
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No.		
1.	Creative Dance/Hardeep Singh	Participated
2.	On the Spot Painting/Pankaj Chauhan	Participated
3.	Mimicry/Tejpal	IInd (Silver Medal)

#### **Lok Mela at Punjabi University, Patiala**

Serial No.	Item/Student	Position
1.	Mehndi	IIIrd
2.	Ennu	IIIrd
3.	Khido	IIIrd
4.	Savian	Fourth Place

#### **F. Sports achievements**

Students participated in international sports and games events : NIL

Students participated in national level sports and games events : YES

Students participated in state level sports and games events : YES

Students participated in university level sports and games events : YES

Prizes won by students in international sports and games events : NIL

Prizes won by students in national level sports and games events : YES

Prizes won by students in state level sports and games events : YES

Prizes won by students in university level sports and games events : YES

Sports and games events conducted by the institute for the students : YES

#### **Cross Country :**

Serial No.	Name Of The Student	Competition	Position
1.	Gurinder Singh	Inter-college Sports	Ist (Gold Madel)

#### **Cricket :**

Serial No.	Name Of The Student	Competition	Position
1.	Mudasir Nawaz	Inter-zone University Comp.	Ist (Gold Madel)
2.	Mudasir Nawaz	All India Inter-university	IInd (Silver Madel)

#### **Wrestling :**

Serial No.	Name Of The Student	Competition	Position
1.	Daljeet Kaur (Girls)	Inter-college Women	Ist (Gold Madel)
2.	Mohd Imran (Boys)	Inter-college Sports	IInd (Silver Madel)

#### **Athletics :**

Serial No.	Name Of The Student	Competition	Position
1.	Gurinder Singh	Half Marathan	IInd (Silver Madel)

#### **Badminton :**

Serial No.	Name Of The Student	Competition	Position
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1.	Khijar Ali Khan	Inter-college Sports	Participated
2.	Tejinder Kaur	Inter-college Sports	Participated

**Body Building :**

Serial No.	Name Of The Student	Competition	Position
1.	Parabjot Singh	Inter-college Sports	IInd (Silver Madel)
2.	Sukhvir Singh	Inter-college Sports	IInd (Silver Madel)

**Power Lifting :**

Serial No.	Name Of The Student	Competition	Position
1.	Liaqat Ali	Inter-college Sports	IIIrd (Kansi Madel)

**Weight Lifting :**

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Hafiz	Inter-college Sports	IInd (Silver Madel) 62 kg.

**Judo:**

Serial No.	Name Of The Student	Competition	Position
1.	Jabar Ali	Inter-college Sports	IInd (Silver Madel)
2.	Mohd Shakeel	Inter-college Sports	IIInd (Kansi Madel)
3.	Bhagwant Kaur (Girls)	Inter-college Sports	IInd (Silver Madel)
4.	Rita Devi (Girls)	Inter-college Sports	IInd (Silver Madel)

**Boxing :**

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Ramzan	Inter-college Sports	IIIInd (Kansi Madel)
2.	Mohd Arshad	Inter-college Sports	IIIInd (Kansi Madel)
3.	Imran Khan	Inter-college Sports	IIInd (Kansi Madel)

**Composition of students :**

<b>Total Students</b>	:	<b>2678</b>
Percentage of Scheduled Caste :		22.14
Percentage of Scheduled Tribe :		Nil
Percentage of other backward communities :		17.81
Percentage of women students :		39.43
Percentage of physically challenged :		0.41
Percentage of rural students :		60.45
Percentage of urban students :		39.55

**Student Supports and Mechanisms**

	Total	Girls	Pass	Girls	Total 60%	Girls
B.A IIIInd	460	220	405	207	78	46
M.A (Urdu)	09	05	09	05	05	03
M.A (Eco)	23	20	23	20	06	04



M.A (Pol.)	35	22	35	22	23	15
M.A (Pun)	16	09	16	09	12	09

### **Student initiatives**

Number of community upliftment programmes initiated by students : 04

Number of literary programmes initiated by students :03

Number of social action initiatives based on science/environment initiated by students:04

### **Community Upliftment Programmes Initiated by Students :**

#### **1. Youth Red Cross :**

- On the theme of "Information about a healthy life", Youth Red Cross, Govt. College, Malerkotla organized a 10 days camp in the college for students. In this camp, 60 students have participated. In this camp, Many lectures have been delivered a lecture on the topic of "Cansar & TB" and "Abuses Of Drugs"by experts. Some Volunteers are participated in Polio Drops.

#### **2. NCC**

- 53 Cadets Admitted in NCC at Govt. College, Malerkotla Under the Supervision of Major Mangat Singh.
- 1 Cadets Participated in "National Integration Camp" at Jammu & Kashmir.
- 16 Cadets Participated in "Regular Army Attachment Camp" at Firozpur.
- 10 Cadets Participated in "Annual Training Camp" at G.N E College Ludhiana.
- 6 Cadets Participated in "Annual Training Camp" at Fillor.
- 4 Cadets Participated in "Annual Training Camp" at Ludhiana.
- 6 Cadets Participated in "Annual Training Camp" at Govt. College, Karmsar.
- 13 Cadets Participated in 'C' Certificate & 22 Cadets Participated in 'B' Certificate.

#### **3. NSS**

- 7 NSS Units are working with 740 Volunteers of Govt. College, Malerkotla. Among 5 NSS Units, One Special Unit for Girls is working.
- 7 Days camp arranged in the college campus was 7 NSS units on 19/12/2009 to 25/12/2009.
- 8 Volunteers participated in summer & adventures camp at "Patti Top (J&K)" on the 20/06/2009 to 29/06/2009 which was organized by Punjab Youth Services Department.
- Three programme officers of NSS Unit participated three days workshop "Disaster Management Preparedness" at Punjabi University, Patiala with the Coloration of Govt. of India & Punjab State Committee for Science & Technology, Chandigarh.

#### **4.Edu-SET Programme**

- Punjab Government Provided a Edu-set System for students for a Better Education.

### **Literary Programmes:**

#### **1.Urdu Study Centre**

- The college's Urdu Department are Selected as a "Distance Education Centre" for one year diploma Course from Central Govt. Ministry. In which Admitted 72 candidates in session 2009-10.

## **2. Punjabi Sahit Sabah**

- Punjabi Sahit's main role in students development & study. 27 march to 29 march 2010, Organize a Book Exhibition from Sangum Publications, Samana. In this book exhibition presented a 1500 different-different titles.

## **3. Bazme-Aadab:**

- 16 Jan. 2010 Dr. Aslam Jamshedpuri, Department of Urdu, Chaudhary Charan Singh University, delivered a lecture on the topic of "Urdu Media Aate Aajadi To Baad Urdu Gazal" for students in urdu language.
- Dr. Farooqi Bakhshi, Department of Urdu, Govt. P.G. College, Rajsthaan delivered a lecture on the topic of "Urdu Media Aate Aajadi To Baad Urdu Gazal" for students in urdu language.
- National Urdu seminar was organized by Department of Urdu, Govt. College, Malerkotla with the Collaboration of HRD Ministry on the theme of "Aalmi Yakajhiti Aur Urdu Aadab" dated 17-18 march 2010, Key note address delivered by Prof. Muzaffar Hanfi from New Delhi Preside over the seminar by Shree Sayad Sariful Hassan Naqvi, Vice President of Urdu Academy. An Validitary Ceremony of this camp by Smt. Balbir Kaur, Director Language Department, Punjab & V.C. Dr. Jasbir Singh Aahlowalia, Director Language Department, Punjab.

## **Social action initiatives based on science / environment initiated by students:**

### **1. Social and religious duty**

- Punjab Government deputed to **Dr. Mohd. Jameel** as "Liaison Officer" at Saudi Arabia for Hajjis of Punjab (14-11-2008 to 25-12-2008)

### **2. Tour:**

- Educational tour organized by the College to Bhai Gurdas Group of Institute of Management & Technology, Sangrur. In which 60 students of college are participate.

### **3. Alumni Society:**

- Govt. College, Malerkotla organized "Alumni Society".  
Shri. Narinder Pal- President,  
Mohd Noor Farooqi- Vice President,  
Jb. Amzad Ali - General Secretary  
Dr. Mohd Iqbal - Secretary  
Dr. Mohd. Irfan- Joint Secretary  
The following members participated in the General Body Meeting;  
Shri Jagtaar Singh (Income Tax Commissioner) Delhi,  
Prof. Ajmer Singh Sabka Vice Chancellor Gabalior University)  
Shri. N.K. Singla (ncome Tax Commissioner, Karnaa,  
Prof. Deepak Manmohan Singh,  
Shri. Rajinder Sood (Commisnor of central excise & Taxation),  
Shri. Gurloveleen Singh Sidhu (D.T.O Sangrur)  
Shri. Pawan Kumar Goyal. etc

### **4. Annual Sports Function :**

- 54 Sports function organized on 5<sup>th</sup> March, 2010. Izhar alam, DGP(Retd.)Punjab and Chairman, Punjab Bakf Board was the chief guest.

## **Section - V**

Is a Management Information System (MIS) in place ? : Yes

### **Details of MIS applied to**

1. Administrative procedures including finance
2. Student admission

### **Perspective plan for overall developmental activities is created:**

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.
2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

### **Infrastructure Development and welfare spending**

Books / Journals, Equipments and recurring items :

- **Books / Journals and Equipments = 212511/-**
- **Scholarship:**

<b>SC Scholarship Paid</b>	<b>BC Scholarship Paid</b>
Rs. 338645	Rs. 163210

- 
- Help for poor students from College fund:- Rs. 11700/-

### **Delegation of authority practiced**

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

### **Grievance Redressal Cell :**

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

### **Number of grievances received from students and resolved: 04**

### **Self Review and Analysis by the college:**

#### **Areas of Strengths :**

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference.

#### **Areas of Weaknesses:**

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

**The role of NAAC in the quality development of the institution**

> As a competent monitoring authority. Promoting higher education goal