

## **AQAR PROFORMA SESSION - 2008-09**

### **Details of the Institution**

Name of Institution : Govt. College, Malerkotla

Year of Establishment of the Institution : 1926

Address Line 1 : Government College, Malerkotla  
148023

Address Line 2 : District Sangrur, Punjab

Postal Code : 148023

E-mail Address : **gcmalerkotla@gmail.com**

### **NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation : 2004

Current Grade : 'A'

Institutional Status

### **Contact Person Details**

Name of Head of Institution : Prof. Abdus Salam Niazi

Phone Email : 01675-253016 **gcmalerkotla@gmail.com**

Website URL : [www.gcmalerkotla.com](http://www.gcmalerkotla.com)

Name of IQAC Coordinator : Prof. Manzoor Hassan

Phone & Email : 01675-253016 **gcmalerkotla@gmail.com**

### **College Vision :**

To improve the quality of education so that students may become well civilized and responsible citizens of society.

To be a student-centred, dynamic and innovative college, promoting excellence in teaching and learning, serving diverse communities and producing lifelong learners who can compete globally.

### **College Mission :**

Government College, Malerkotla serves as a gateway to the future by welcoming all students from different backgrounds of our district. We prepare our students for the next stage of their lives by providing the following:

- A supportive environment.
- Committed and caring faculty, staff, and leadership.
- Mutually beneficial community partnerships.
- State-of-the-art facilities.
- The latest technology.

To achieve our mission this institute focus on the following points:

- **Student Success:-** We focus on student access and success.
- **Supportive Atmosphere:-** We support an atmosphere of trust where communication and teamwork cultivate a rich environment for teaching and learning.
- **Proactive:-** We utilize agility, innovation, and responsible risk-taking to create our preferred future.
- **Partnering:-** We actively partner with the community to respond to cultural, educational, economic development, and technological needs.
- **Diversity:-** We embrace diversity as a strength of our community and celebrate it in our institution.

### **Section - I**

#### **Number of Academic Programmes existing:**

Undergraduate : 3 Faculties, BA /B.Sc.(Non-Med. & Medical ) /B.Com.

Post Graduate (MA) : Urdu, Punjabi, Economics & Political Science.

Certificate Programmes : 3

Professional Programmes : 3

Diploma Courses : 3

**1.Urdu Translation**

**2. Urdu Journalism**

**3.Environmental Study**

#### **VOCATIONAL COURSE:- 2**

**1. Advertising Sales Promotion**

**2. Sales Management**

#### **Details on Programme Development / New Courses :**

**New Programmes / New Courses added during the year : 1**

**BACHOLAR OF COMPUTER APPLICATION (BCA)**

Interdepartmental collaborative Programmes : 0

**Faculty Details**

Total faculty strength required as per norms for all programmes : 69+1  
Total faculty Regular : 40+1  
Total faculty (Part Time) : 14  
Total faculty (Guest Faculty ) : 15  
Vacant : Nil

**Faculty qualification improvement**

PhD awarded to existing faculty : Nil  
MPhil awarded to existing faculty : Nil

**Qualification of Faculty**

PhD and Above : 10  
MPhil : 30  
Masters : 29

**Administrative Staff Details**

Administrative staff (total sanctioned) : 20  
Administrative staff (Actual strength) : 17

**Technical Support Staff Details**

Technical Support Staff (Total sanctioned strength) : 26  
Technical Support Staff (Actual strength) : 15  
Number of posts vacant : 11

**Section - II****Establishment details**

Year of establishment of IQAC :2004

**Composition of IQAC**

Coordinator Prof . Manzoor Hassan  
Convener Prof . Rajinder Singh  
Member Prof . Tersaim Singh Rana  
Member Prof . Mohd. Irfan  
Student Member : Mohd Hanif  
Student Member : Shahid Parvez

**IQAC Meetings****Meeting held on 20.09.2008. The agenda of the meeting :**

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.  
Unitization of Syllabus

**Meeting held on 19.01.2009. The agenda of the meeting :**

Co-curricular activities and programs. Academic activities by the individual departments.

Progress reports of monthly tests. Preparation for House Exams.

**Meeting held on 31.03.2009 The agenda of the meeting :**

Review of House Exam's performance.

Conduct of Special Tests for the improvements of the students.

Participating in National Days like Republic Day.

Preparing for Annual Sports Meet and Prize Distribution Function.

**Whether Calendar of Activities of IQAC formulated for the academic year : Yes**

**IQAC Plans for development & Implementation**

Number of academic programmes proposed :2

Number of value added programmes proposed :1

Number of skill oriented programmes proposed :1

Number of faculty competency and development programmes proposed : 2

Number of student mentoring programmes proposed : 2

Number of co-curricular activities proposed :5

programmes proposed :2

**IQAC Seminars and Conferences**

Number of seminars/ conferences/ workshops organized  
by IQAC within the institution : 00

Did IQAC receive any funding from UGC during the year ? : No

**Significant contribution made by IQAC on quality enhancement during current year**

Organized Remedial Classes for weaker and needy students

**Section - III**

**Academic Programmes**

Number of new academic programmes developed or designed by faculty : 00

Number of faculty members involved in curriculum  
restructuring/revision/syllabus development : 00

Number of active teaching days during the current academic year : 125

Average percentage of attendance of students : 75

Percentage of classes engaged by guest faculty and temporary teachers : 42.02

Number of self financed programmes offered : 00

Number of aided programmes offered : Nil

Number of programmes discontinued during the year : Nil

Whether any systematic student feedback mechanism is in place ? : Yes

**Feedback Details**

Courses where student feedback is taken : 08

B.A.-III

B.Sc-III

B.Com- III

BCA- III

M.A Urdu

M.A Punjabi

M.A Political Science & M.A Economics.

Is feedback for improvement provided to the faculty? : Yes

**Faculty Research, Projects, and Publication details for the year**  
**Achievements, Activities & Conference / Seminar / Symposium in which faculty of the Department participated / presented papers of Faculty Members**

**1.Dr. Mohd Irfan**

**Research Paper (2008-09)**

- Ethnic Prejudice towards Pakistani among Indian Students in relation to religion and gender. Indian Journal of Psychology and Mental Health, Vol.2, No.3.(Aug.)

**Conferences (2008-09)**

- Chairperson of Technical Session 11 in the National level Conference at Department of Psychology Arts, Commerce and Science College, Lasalgoan, Maharashtra on the topic of "India 2020: Mental Health and Wellbeing" dated 13<sup>th</sup> and 14<sup>th</sup> Feb. 2009.
- Co-Chairperson of Technical Session 11 in the National level Conference at Department of Psychology Govt. College, Sect.46. CHD on the topic of "Parenting of Adolescent-trends and roles in Modern Era" dated 4<sup>th</sup> March , 2009.

**Editing Journals:**

- **Chief-Editor:-** Indian Journal of Psychology and Mental Health (Reviewed Research Journal), ISSN-
- **Associate Editor,** Indian Journal of Psychological Sciences, By Indian Psychological Science Congress, Chandigarh.
- **Assistant Editor,** The Punjab Heritage, Review Research Journal in Social Sciences and Languages, Patiala, INDIA. [www.punjabheritage.com](http://www.punjabheritage.com).

**Examination :**

- **External Examiner of Aligarh Muslim University in 8<sup>th</sup> to 10<sup>th</sup> May 2008.**

**2.Dr. Mohd Jameel (Psychology)**

- Book : General Psychology for B.A Ist year (Text Book) Published by A.A Publication, Malerkotla

**3.Dr. Mohd Iqbal (Urdu)**

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

#### **4. Dr. Manzoor Hassan (Urdu)**

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

#### **5. Abdul Rasheed**

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

#### **6. T.A. Khan (Punjabi)**

- Honoured by C.M. Parkash Singh Badal, Govt. of Punjab for "State of Award" on the special occasion Independence day at Ferozpur.

#### **7. Dr. Mujahid Hassan (Political Science)**

- National Integration camp dated 22/28/2008 at Andharetta (H.P) sponsored by Ministry of Youth Affairs and Sports, Govt. of India.
- Awareness Workshop (Property Religion Awareness) dated 19/11/2008 organized by NSS Department of Punjabi University, Patiala.

#### **8. Arvind Sohi (English)**

- Reference Course at Punjab University, Chandigarh From 06/03/2009 to 26/03/2009.

#### **9. Dr. Zia Jamal (Zoology)**

- Awarded Ph.D on the topic entitled "A Hematological Study of Preeclampsia and Eclampsia Cases During Pregnancy".
- Dr. Zia Jamal Poster presented entitled "Impact Assessment of Preeclampsia - A Hematological Study of Selected Markers" at International Symposium 'Ethics, Culture and Population Genomics' and 34<sup>th</sup> Annual Conference of the Indian Society of Human Genetics in 2009.

#### **10. Sharla Mittal (Political Science)**

- Participated in Lecturer Training camp on 20<sup>th</sup> August to 28<sup>th</sup> August 2008 held at Haridwar by St. John Ambulance, Punjab State Branch, Indian Red Cross Society, Chandigarh.

#### **Career Guidance Cell: (Prof. in charge- Prof. Rahat Ali Shah).**

- Placement and Career Guidance Cell organized Lecture on "Choosing Our Career As Well As Study" delivered by "Vardhman Group of Company" Malerkotla.
- A Lecture on Career guidance and placement was also organized on 23-01-2008 in which many companies Like Arihant Spinning Mills, Vardhman Steels, Bharti Airtel and Bank & Insurance Companies had delivered a lecture on "Employment as Well as Study".

#### **Cultural Positions / Names of students / Items**

A. National Level : Nil

B. State Level : Yes

C. Inter Zonal : Yes

D. Zonal Youth Festival: Yes

E. Cultural ( International ) : Nil

**Sangrur Zone Youth Festival in Government College, Sunaam :**

Serial No.	Item	Position
1.	Cuisse	Ist (Gold Medal)
2.	Painting	Ist (Gold Medal)
3.	Mimicry	Ist (Gold Medal)

Serial No.	Item	Position
1.	Giddha	IInd (Silver Medal)
2.	Classical Dance	IInd (Silver Medal)
3.	Installation	IInd (Silver Medal)

Serial No.	Item	Position
1.	Mime	IIIrd
2.	Cartooning	IIIrd
3.	Poster Making	IIIrd

Serial No.	Item	Position
1.	Clay	Fourth Place
2.	Modeling	Fourth Place
3.	Natak	Fourth Place

**Items of Singing in Sangrur Zone Youth Festival :**

Serial No.	Item	Position
1.	Group Song	Ist (Gold Medal)
2.	Western Group Song	Ist (Gold Medal)

Serial No.	Item/Student	Position
1.	Western Solo (Amandeep Kaur)	Ist (Gold Medal)
2.	Classical Vocal (Amandeep Kaur)	Ist (Gold Medal)
3.	Semi Classical (Jaspreet Sharma)	Ist (Gold Medal)

Serial No.	Item/Student	Position
1.	Lok Geet (Kamal)	IInd (Silver Medal)
2.	Geet Gazal (Jaspreet Sharma)	IInd (Silver Medal)
3.	Tabla (Vijay Kumar)	IInd (Silver Medal)
4.	Naan Parkashan Dilruba (Darshan Singh)	IInd (Silver Medal)

Serial No.	Item/Student	Position
1.	Lok Saaj Orchestra	IIIrd
2.	Group Shabad	IIIrd

**In this Festival Our College Win All Over Second Position & Trophy by Difference only One Point.**

**Inter Zonal Youth Festival at Punjabi University, Patiala Campus :**

Serial No.	Item/Student	Position
1.	Lok Geet	Ist (Gold Madel)

Serial No.	Item/Student	Position
1.	Western Solo	IInd (Silver Madel)
2.	Classical Vocal	IInd (Silver Madel)

Serial No.	Item/Student	Position
1.	Classical Dance	IIIInd
2.	Semi Classical Vocal	IIIInd
3.	Naan Parkashan Dilbura	IIIInd
4.	Parkashan Tabla	IIIInd
5.	Geet Gazal	IIIInd

Serial No.	Item/Student	Position
1.	Mimicry	Fourth Place

**Inter Zonal Lok Mela at Punjabi University, Patiala :**

Serial No.	Item/Student	Position
1.	Sammi	Ist (Gold Madel)
2.	Kavishri(Rammi & Sehnaz)	Ist (Gold Madel)
3.	Rassa Batna/Kulbir Singh	Ist (Gold Madel)

Serial No.	Item/Student	Position
1.	Chikli Banaun/Guinder Singh	IInd (Silver Madel)

Serial No.	Item/Student	Position
1.	Jhumar	IIIrd

**F. Sports achievements**

Students participated in international sports and games events : NIL

Students participated in national level sports and games events : YES

Students participated in state level sports and games events : YES

Students participated in university level sports and games events : YES

Prizes won by students in international sports and games events : NIL

Prizes won by students in national level sports and games events : YES

Prizes won by students in state level sports and games events : YES

Prizes won by students in university level sports and games events : YES

Sports and games events conducted by the institute for the students : YES



**Inter-college Sports:****Cricket :**

Serial No.	Name Of The Student	Competition	Position
1.	Cricket Team	Inter-college Sports	Overall IIIrd

**Judo:**

Serial No.	Name Of The Student	Competition	Position
1.	Ranjit Kaur	Inter-college Sports	IInd (Silver Madel)
2.	Bhagwant Kaur	Inter-college Sports	IIIrd Kansi Medal
3.	Rita Devi	Inter-college Sports	IIIrd Kansi Medal
4.	Kuljeet Kaur	Inter-college Sports	IIIrd Kansi Medal
5.	Amrit Pal Kaur	Inter-college Sports	IIIrd Kansi Medal
6.	Mohd Imran	Inter-college Sports	IIIrd Kansi Medal
7.	Razav Ali	Inter-college Sports	IIIrd Kansi Medal

**Football :**

Serial No.	Name Of The Student	Competition	Position
1.	Football Team (Girls)	Inter-college Sports	Overall IInd

**Athletics :**

Serial No.	Name Of The Student	Competition	Position
1.	Jaspreet Kaur	Inter-college Sports	IIIrd (Kansi Madel)
2.	Rupinder Kaur	Inter-college Sports	IIIrd (Kansi Madel)
3.	Naseema	Inter-college Sports	IIIrd (Kansi Madel)
4.	Kuldeep Kaur	Inter-college Sports	IIIrd (Kansi Madel)

**Wrestling :**

Serial No.	Name Of The Student	Competition	Position
1.	Shahid Parvez	Inter-college Sports	IInd (Silver Madel)
2.	Bhagwant Kaur	Inter-college Sports	IInd (Silver Madel)
3.	Kulheet Kaur	Inter-college Sports	IIIrd (Kansi Madel)
4.	Mohd Arshad	Inter-college Sports	IIIrd (Kansi Madel)

**Boxing :**

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Ramzan	Inter-college Sports	IInd (Silver Madel)
2.	Amandeep	Inter-college Sports	IIIrd (Kansi Madel)

**National Camp:****Karate :**

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Saqib	National Karate Camp.	Tree Gold Madel
2.	Razav Ali	National Karate	Two Gold Madel

		Camp.	
3.	Shamshad Aehmad	National Karate Camp.	One Gold & Silver Madel
4.	Wasim Owis	National Karate Camp.	One Gold Madel

**Weight & Power Lifting :**

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Rafiq	Para Olympic Power Lifting	Ist (Gold Madel)

**Weight & Power Lifting :**

Serial No.	Name Of The Student	Competition	Position
1.	Liaqat Ali	Inter-college Sports	IIIrd (Kansi Madel)
2.	Mohd Hafiz	Inter-college Sports	IIIrd (Kansi Madel)

**Best Athlete :**

<b>Girls</b>	<b>Naseema</b>
<b>Boys</b>	<b>Gurinder Singh &amp; Parminder Singh</b>

**Composition of students**

<b>Total Students</b>	:	<b>2495</b>
Percentage of Scheduled Caste	:	19.2
Percentage of Scheduled Tribe	:	Nil
Percentage of other backward communities	:	17.4
Percentage of women students	:	39.39
Percentage of physically challenged	:	0.40
Percentage of rural students	:	63.24
Percentage of urban students	:	37

**Student Supports and Mechanisms**

	Total	Girls	Pass	Girls	Total 60%	Girls
B.A IIIrd	450	210	415	190	-----	-----
B.Com IIIrd	28	12	28	12	08	06
B.Sc IIIrd	29	15	29	15	03	02
M.A (Pbi)	14	13	14	13	10	08
M.A (Pol.)	29	12	28	12	22	12
M.A (Eco.)	21	16	20	16	14	10
M.A (Urdu)	03	01	03	01	03	01

**Student initiatives**

Number of community upliftment programmes initiated by students : 05  
 Number of literary programmes initiated by students : 4  
 Number of social action initiatives based on science/environment initiated by students: 03

**Community Upliftment Programmes Initiated by Students :**

**1.Youth Red Cross Unit**

- Care of Environment, Save Tree & Blood Donation all these things are main Features of this Unit. Approximately 125 Members in this Units.
- 22 Oct. to 29 Aug. 2008, Arrange a Lecture by Indian Red Cross Society, Punjab, Under the Supervision of Chandigarh. This Unit's In charge Prof. Sarla Mittal Participate in this "Home Nursing Lecturer Training Camp".
- 19 to 27 Nov. for College's 81 Volunteers arrange a "Fast Add & Home Nursing Camp" in which Dr. K.C. Goyal (C.M.O Malerkotla) delivered a Lecture.

## 2.NSS

- 7 NSS Units are working with 740 Volunteers of Govt. College, Malerkotla. Among 5 NSS Units, One Special Unit for Girls is working.
- 06 Volunteer attended the Inter-college Camp at Aanadpur Sahib. (UNIT-Ist)
- The Best Volunteers of the year is Waseem Akram (B.A IInd Year) & Ramandeep Kaur (M.A Ist Year)- UNIT-IIInd
- The Best Volunteer of the year is Mohd Irfan (B.A IInd Year) & Ramandeep Kaur (B.A IInd Year) -UNIT-IIIrd
- The Best Volunteer of the year is Sumandeep Kaur (B.A IIIrd Year) & Khalidan Parveen (B.A IInd Year)- UNIT-IV
- The Best Volunteer of the year is Hardeep Singh (B.A Ist Year) & Rimy (B.A IIIrd Year) UNIT-V
- The Programme Officer & Volunteer of these Unit Anwar Akhtar Participated in Inter-college camps in Himmachal Pardesh. UNIT-VI
- The Best Volunteer of the year is Varinder Singh (B.A Ist Year), Harinder Kaur Dhillon (B.A Ist Year). UNIT-7
- 7 NSS Units Organized 10 day camp from 21st December to 31st December 2008 under the Supervision of Following Programme Officers  
Unit No.1 : Dr. Mohd Iqbal  
Unit No.2 : Dr. Manzoor Hassan  
Unit No.3 : Prof. T.A. Khan  
Unit No.4 : Surinder Kaur Dhaliwal  
Unit No.5 : Prof. Mohd Jameel  
Unit No.6 : Prof. Mujahid Hassan  
Unit No.7 : Prof. Arwind Sohi

## 3.NCC

- 53 Cadets Admitted in NCC at Govt. College, Malerkotla Under the Supervision of Major Mangat Singh.
- 10 Cadets Participated in "Bondli".
- 6 Cadets Participated in "Combined Annual Training Camp".
- 4 Cadets Participated in "All India Training Camp" at Haimkut Sahib.
- 2 Cadets Participated in "Army Camp" at Phillour.
- 15 Cadets Participated in "Regular Army Attachment Camp" at Firozpur.
- 1 Cadets Participated in "National Integration Camp" at Nagaland.
- 10 Cadets Participated in "Combined Annual Training Camp" at Ludhiana.
- 30 Cadets Participated in 'B' Certificate & 7 Cadets Participated in 'C' Certificate Exam.

## 4.Edu-SET Programme

- Punjab Government Provided a Edu-set System for students for a Better Education.

### **5. Computer Lab**

- Twenty Computers & Internet Facility is Available. This year 45 Students Admitted in B.C.A. Class of B.Com is also teaches Computer Subject. Computer Lab's In charge Mohd Shakeel.

### **Literary Programmes:**

#### **Extension Lecture:**

##### **1. Punjabi Sahit Sabah:**

- Delivered many lectures of Punjabi Sahit Sabah in this lectures, Paramjit Singh (M.A Ist year) President & Aabida (M.A Ist year) was chosen for these Urdu Sabah's Meeting.

##### **2. Urdu Study Centre :**

- Govt. College has chosen as a Study Centre for one year diploma course from Human Resources Development, Delhi. These year Malerkotla & Punjab's 73 Candidates were participate. National Council For Promotion Of Urdu Language's Director Dr. Javed Ali delivered a lecture & Provided Books

##### **3. Bazme-Aadab :**

- Dr. Nadeem Ahmed, Department Of Urdu, Jamia Millia Islamia University, New Delhi delivered a lecture on "Features of Urdu Language" for students.
- Dr. Eraak Razza Jaidi, Department Of Farsi, Jamia Millia Islamia University, New Delhi delivered a lecture on "Effects On Urdu Language" for students.

##### **4. Psychology Society:**

- Fariba Moradi, Counsellor from Islamic Republic of Iran on 4<sup>th</sup> March 2009 delivered a lecturer on “Stress Management” Dept. of Psychology, Govt. College, Malerkotla

### **Social action initiatives based on science / environment initiated by students :**

#### **1. Social and religious duty**

- Punjab Government deputed to **Dr. Mohd. Irfan** as “Liaison Officer” at Saudi Arabia for Hajjis of Punjab (14-11-2008 to 25-12-2008)

#### **2. Annual Prize distribution function and Convocation:**

- The college organized Annual Prize distribution function and Convocation on 14-15 March . Chief Guest Vice-chancellor , Punjabi University Patiala and Dr. Jamshed Ali Khan, Dept. of Political Science, Punjabi University Patiala.

#### **3. Annual Sports Function :**

- 53<sup>rd</sup> Sports function was on organized on 21 Feb. 2009. Sardar Gurloveleen Singh Sidhu was the chief guest.

### **Section - V**

Is a Management Information System (MIS) in place ? : Yes

Details of MIS applied to

1. Administrative procedures including finance
2. Student admission

**Perspective plan for overall developmental activities is created:**

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.
2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

**Infrastructure Development and welfare spending**

Books / Journals, Equipments and recurring items :

**Computer- 3 LAKH**

**Scholarship**

<b>SC Scholarship Paid</b>	<b>BC Scholarship Paid</b>
Rs. 248675	Rs. 90088

**Delegation of authority practiced**

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

**Grievance Redressal Cell :**

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

**Number of grievances received from students and resolved: 04**

**Self Review and Analysis by the college:**

**Areas of Strengths :**

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference.

**Areas of Weaknesses:**

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

**The role of NAAC in the quality development of the institution**

- > As a competent monitoring authority. Promoting higher education goal

