

AQAR PROFORMA SESSION - 2007-08

Details of the Institution

Name of Institution : Govt. College, Malerkotla
Year of Establishment of the Institution : 1926
Address Line 1 : Government College, Malerkotla
148023
Address Line 2 : District Sangrur, Punjab
Postal Code : 148023
E-mail Address : **gcmalerkotla@gmail.com**

NAAC Accreditation/ Reaccreditation Details

Year of Accreditation : 2004
Current Grade : 'A'
Institutional Status

Contact Person Details

Name of Head of Institution : Prof. Abdus Salam Naizi
Phone Email : 01675-253016 **gcmalerkotla@gmail.com**
Website URL : www.gcmalerkotla.com
Name of IQAC Coordinator : Prof. Manzoor Hassan
Phone & Email : 01675-253016 **gcmalerkotla@gmail.com**

College Vision :

To improve the quality of education so that students may become well civilized and responsible citizens of society.

To be a student-centred, dynamic and innovative college, promoting excellence in teaching and learning, serving diverse communities and producing lifelong learners who can compete globally.

College Mission :

Government College, Malerkotla serves as a gateway to the future by welcoming all students from different backgrounds of our district. We prepare our students for the next stage of their lives by providing the following:

- A supportive environment.
- Committed and caring faculty, staff, and leadership.
- Mutually beneficial community partnerships.
- State-of-the-art facilities.
- The latest technology.

To achieve our mission this institute focus on the following points:

- **Student Success:-** We focus on student access and success.
- **Supportive Atmosphere:-** We support an atmosphere of trust where communication and teamwork cultivate a rich environment for teaching and learning.
- **Proactive:-** We utilize agility, innovation, and responsible risk-taking to create our preferred future.
- **Partnering:-** We actively partner with the community to respond to cultural, educational, economic development, and technological needs.
- **Diversity:-** We embrace diversity as a strength of our community and celebrate it in our institution.

Section - I

Number of Academic Programmes existing:

Undergraduate : 3 Faculties, BA /B.Sc.(Non-Med. & Medical) /B.Com.

Post Graduate (MA) : Urdu, Punjabi, Economics & Political Science.

Certificate Programmes : 3

Professional Programmes : 3

Diploma Courses : 3

1.Urdu Translation

2. Urdu Journalism

3.Environmental Study

VOCATIONAL COURSE:- 2

1. Advertising Sales Promotion

2. Sales Management

Details on Programme Development / New Courses : Nil

New Programmes / New Courses added during the year : 0

Interdepartmental collaborative Programmes : 0

Faculty Details

Total faculty strength required as per norms for all programmes : 74+1

Total faculty Regular : 32+1

Total faculty (Part Time) : 16

Total faculty (Guest Faculty) : 18

Vacant :08

Faculty qualification improvement

PhD awarded to existing faculty : 00

MPhil awarded to existing faculty : 00

Qualification of Faculty

PhD and Above : 12

MPhil : 21

Masters : 33

Administrative Staff Details

Administrative staff (total sanctioned) : 20

Administrative staff (Actual strength) : 17

Technical Support Staff Details

Technical Support Staff (Total sanctioned strength) :26

Technical Support Staff (Actual strength) :15

Number of posts vacant :11

Section - II**Establishment details**

Year of establishment of IQAC :2004

Composition of IQAC

Coordinator Prof . Manzoor Hassan

Convener Prof . Rajinder Singh

Member Prof . Tersaim Singh Rana

Member Prof . Nitin Sood

Student Member : Mohd Hanif

Student Member : Shahid Parvez

IQAC Meetings**Meeting held on 19.09.2007. The agenda of the meeting :**

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.

Unitization of Syllabus

Meeting held on 19.01.2008. The agenda of the meeting :

Co-curricular activities and programs. Academic activities by the individual departments.

Progress reports of monthly tests. Preparation for House Exams.

Meeting held on 31.03.2008. The agenda of the meeting :

Review of House Exam's performance.

Conduct of Special Tests for the improvements of the students.

Participating in National Days like Republic Day.

Preparing for Annual Sports Meet and Prize Distribution Function.

Whether Calendar of Activities of IQAC formulated for the academic year : Yes

IQAC Plans for development & Implementation

Number of academic programmes proposed : 2

Number of value added programmes proposed : 1

Number of skill oriented programmes proposed : 2

Number of faculty competency and development programmes proposed : 1

Number of student mentoring programmes proposed : 4

Number of co-curricular activities proposed : 2
programmes proposed :

IQAC Seminars and Conferences

Number of seminars/ conferences/ workshops organized
by IQAC within the institution : Nil

Did IQAC receive any funding from UGC during the year ? : No

Significant contribution made by IQAC on quality enhancement during current year

Organized Remedial Classes for weaker and needy students

Section - III

Academic Programmes

Number of new academic programmes developed or designed by faculty : 00

Number of faculty members involved in curriculum : 03

restructuring/revision/syllabus development : 04

Number of active teaching days during the current academic year : 125

Average percentage of attendance of students : 75

Percentage of classes engaged by guest faculty and temporary teachers : 45.94

Number of self financed programmes offered : 00

Number of aided programmes offered : Nil

Number of programmes discontinued during the year : Nil

Whether any systematic student feedback mechanism is in place ? : Yes

Feedback Details

Courses where student feedback is taken : 07

B.A.-III

B.Sc-III

B.Com- III

M.A Urdu

M.A Punjabi

M.A Political Science & M.A Economics.

Is feedback for improvement provided to the faculty? : Yes

Faculty Research, Projects, and Publication details for the year

Achievements, Activities & Conference / Seminar / Symposium in which faculty of the Department participated / presented papers of Faculty Members .

1.Dr.Mohd. Irfan (Psychology)

AWARD:-

- **UGC Research Award (2004-2007) completed at Punjabi University, Patiala-** “Psycho-social Dimensions of Indo-Pak relations; A Psychological Analysis”

Paper Publication:

- Stress and Anxiety ; A Comparative Study Of Working and non-Working women in Punjab. Indian Journal of Psychology and Mental Health, Vol.1, No.2
- A Comparative Study of Ethnic Prejudice among Indian and Pakistani Punjabi Teachers and Students. Indian Journal of Psychology and Mental Health, Vol.1, No.1.(Aug.)

Conferences:

- Research Paper presented in the National Conference on the theme of “Community Mental Health: Issues and Challenges” on the topic of , Ethnic prejudice towards Pakistanis among Indian Punjabi students” on 15-16, February, 2008 at Department of Psychology, Kurukshetra University, Kurukshetra

Editing:

- **Chief-Editor:-** Indian Journal of Psychology and Mental Health (Reviewed Research Journal), ISSN-
- **Assistant Editor,** The Punjab Heritage, Review Research Journal in Social Sciences and Languages, Patiala, INDIA. www.punjabheritage.com

2.Dr. Mohd Jameel (Psychology)

- **Book :** General Psychology for B.A Ist year (Text Book) Published by A.A Publication, Malerkotla

3.Dr. Mohd Iqbal

- Dr. Mohd Iqbal Participated Three days National Workshop on 28th_29th Dec. 2008 in the Indra Ghandi Open University, New Delhi.
- Dr. Mohd Iqbal Participated One day National Seminar on the topic of “Recourses Throw Urdu Education” on 17th Jan. 2008 in the Jamia Millia Islamia, New Delhi.
- Dr. Mohd Iqbal Presented the Paper on the topic of “Urdu Language Integration & Values of Human Being” in the two days National Conference on 23th_24th Feb. at Punjabi University, Patiala.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

4.Dr. Manzoor Hassan

- Paper entitled, “Sarhaden” Published in Renowned Journal “Parvaze Aadab” June, 2008.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

5. Dr. Mohd Rafi

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

6. Abdul Rasheed

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

7. Sarla Mittal (Pol. Science)

- Prof. Sarla Mittal participated in Lecture Training Camp on 20th Aug. 2008 held at Haridwar by St. John Ambulance Punjab State Branch Indian Red Cross Society, Chandigarh.

8. Dr. Zia Jamal (Zoology)

- Dr. Zia Jamal paper presented entitled "Membrane Stability and Erythrocytes Morphology during Precambrian" at National Seminar on Paradings in New Anthropology Genome Diversity, Disease and Health organized by Department of Anthropology, University of New Delhi in 2008. .

Career Guidance

- 15 students were selected by Vardhman Group of Companies for employment.

Cultural Positions / Names of students / Items

A. National Level : Nil

B. State Level : Yes

C. Inter Zonal : Yes

D. Zonal Youth Festival : Yes

E. Cultural (International) : Nil

Punjabi University, Patiala Sangrur Zone Youth Festival :-

Serial No.	Item	Position
1.	Classical Dance	Ist (Gold Medal)
2.	Giddha	Ist (Gold Medal)
3.	Tabla	Ist (Gold Medal)
4.	Allocation	Ist (Gold Medal)

5.	Rassa Batna	Ist (Gold Medal)
6.	Gudian Patole Banuna	Ist (Gold Medal)
7.	Mimicry	Ist (Gold Medal)

Inter Zonal Youth Festival :

Serial No.	Item/Students	Position
1.	Rassa Batna (Kulbir Singh)	Ist (Gold Medal)
2.	Allocation (Amrit Pal Singh)	IInd (Silver Medal)
3.	Classical Dance (Manpreet Kaur)	IIIrd

Arranged by Punjabi University, Patiala Inter Zonal Folk Youth Festival :

Serial No.	Item/Students	Position
1.	Jhumar	IIIrd
2.	Riwaiti Lok Geet	IIIrd

Serial No.	Item/Students	Position
1.	Sammi	Fourth Place
2.	Lok Saaj	Fourth Place
3.	Kavishri	Fourth Place

Arranged by Punjab University, Chandigarh Jhankaar National Youth festival :

Serial No.	Item/Students	Position
1.	Sammi	IInd
2.	Jhumar	IInd

Shinder Preet Kaur student of our college, selected a Best Dancer in this National Youth Festival.

F. Sports achievements

Students participated in international sports and games events : Nil

Students participated in national level sports and games events : Nil

Students participated in state level (Inter-College) sports and games events :

Wrestling(Boys)

Serial No.	Name Of The Student	Competition	Position
1.	Tariq Shafiq	Inter-college	IInd (50kg)

Wrestling(Girls)

Serial No.	Name Of The Student	Competition	Position
1.	Bhagwant Kaur	Inter-college	IInd
2.	Rita Devi	Inter-college	IIIrd

Boxing:

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Sakib	Inter-college	IIIrd
2.	Amandeep Singh	Inter-college	IIIrd

Badminton (Boys)

Serial No.	Name Of The Student/ Events	Competition	Position
1.	Boys Team	Inter-college	IIInd Place

Badminton (Boys)

Serial No.	Name Of The Student/ Events	Competition	Position
1.	Boys Team	Inter-college	4th Place

Athletics (Girls)

Serial No.	Name Of The Student/ Events	Competition	Position
1.	Parminder Kaur	Inter-college	Ist (1000mt.) & 21 Kmt
2.	Parminder Kaur	Inter-college	IIIrd (5000mt.)

University level sports and games events :

Badminton (Girls)

Serial No.	Name Of The Student/ Events	Competition	Position
1.	Lubna	Inter-University	IIIrd Place

Football (Boys)

Serial No.	Name Of The Student/ Events	Competition	Position
1.	Ramandeep Singh	Inter-University	Selected in Univ. Team

Prizes won by students in national level sports and games events :

Badminton (Girls)

Serial No.	Name Of The Student/ Events	Competition	Position
1.	Lubna	All India Univer.	Participated

Prizes won by students in state level sports and games events :Yes

Prizes won by students in university level sports and games events :Yes

Sports and games events conducted by the institute for the students :Yes

Composition of students

Total Students	:	2395
Percentage of Scheduled Caste	:	15.61
Percentage of Scheduled Tribe	:	Nil
Percentage of other backward communities	:	13.11
Percentage of women students	:	38.41

Percentage of physically challenged : 0.50
 Percentage of rural students : 62.86
 Percentage of urban students : 37.14

Student Supports and Mechanisms

	Total	Girls	Pass	Girls	Total 60%	Girls
B.Com IIIrd	-----	-----	-----	-----	-----	-----
M.A (Pbi)	15	11	15	11	12	07
M.A (Pol.)	30	19	30	19	15	12
M.A (Eco.)	21	17	19	17	14	10
M.A (Urdu)	04	01	04	01	04	01

Student initiatives

Number of community upliftment programmes initiated by students : 04
 Number of literary programmes initiated by students : 07
 Number of social action initiatives based on science/environment initiated by students: 04

Community Upliftment Programmes Initiated by Students :

1.NCC

- 53 Cadets Admitted in NCC at Govt. College, Malerkotla Under the Supervision of Major Mangat Singh.
- 13 Cadets Participated in "Combined Annual Training Camp" at Chapaar.
- 14 Cadets Participated in "Combined Annual Training Camp" at Gajanmajra.
- 5 Cadets Participated in "Regular Army Attachment Camp" at Firozpur.
- 4 Cadets Participated in "DCATI Camp" at Phillor.
- 8 Cadets Participated in "National Integration Camp" at Gaziabaad.
- 18 Cadets Participated in "Function of Independence Day " at Dr. Zakir Hussain Stadium .
- 14 Cadets Participated in 'C' Certificate & 25 Cadets Participated in 'B' Certificate.

2.NSS

- 5 NSS Units are working with 740 Volunteers of Govt. College, Malerkotla. Among 5 NSS Units, One Special Unit for Girls is working.
- 700 Volunteers Admitted in this year.
- 10 Days camps students clean the Art Gallery, Cycle Stand, Football Ground & Class Rooms.
- Supervision of Following Programme Officers :
 - Unit No.1 : Dr. Mohd Iqbal
 - Unit No.2 : Dr. Manzoor Hassan
 - Unit No.3 : Prof. T.A. Khan
 - Unit No.4 : Mohd Jameel
 - Unit No.5 : Surinder Kaur Dhaliwal
 - Unit No.6 : Prof. Mujahid Hassan
 - Unit No.7 : Prof. Arvind Sohi

3.Red Cross Unit

- First Time 70 Volunteers admitted in Red Cross Unit. Home Nursing Camp Organized in our college in 22/10/2007 to 06/11/2007.
- Free Medical Checkup Camp of 12 Volunteers by State Bank Of Patiala.
- 6 Volunteers Serve the medicine & other goods in this camp.
- In this Dr. Salam Niazi delivered a lecture on the topic of "Best Management" for the Students.
- Red Cross Unit's In charge Prof. Paramjit Kaur Khokhar.

4.Edu-SET Programme

- Punjab Government Provided a Edu-set System for students for a Better Education.

Literary Programmes:

1.Urdu Society (Bazme Aadab): Prof. In charge- Mohd Iqbal, Student In charge- Mohd Aslam, M.A Ist

- Delivered a lectures by Prof. Muzaffar Hanfi, New Delhi on the topic of “Kuraitulhain Haider and Urdu Novel” and “ The Art of Urdu Translation”.
- Delivered a lectures by Dr. Shamma Faroz Jaidi, New Delhi on the topic of “Importance of Education In Present Age”.
- Delivered a lectures by Dr. Juneed Harish, Department of Urdu, Jamia Millia Islamia, New Delhi delivered a lecture on the topic of “Importance Of Education for Urdu Students In This Modern Age”.

2Punjabi Sahit Sabah : Prof. In charge- Tersem Singh Rana, Student In charge- Amrit Pal Singh,

- M.A IInd Organized the Inter-college Speech Competition, Beautiful Hand writing competition among Punjabi students

3.Sanskrit Parishd : Prof. In charge- Surinder Pal, Student In charge- Payal, B.A IIIInd.

- Organized the Inter-college Speech Competition, Beautiful Hand writing competition among Sanskarit students.

4.Economics Society : Prof. In charge-Rahat Ali Shah,

- Organized many programmes such as Carrier Management & Group Discussion Programme for Graduate & Post Graduate students.

5.History Society : Prof. In charge-Paramjit Kaur Khokhar,

- Organized Inter-college paper reading competition & Quiz Competition on the eve of 100th birth anniversary of Shaheed Bhagat Singh
- 150th Anniversary of Kuka Movement many programmes such as Carrier Management & Group Discussion Programme for Graduate & Post Graduate students.

Extension Lecture

1.Punjabi Language

- Dr. Surinder Kumar Daveshwer, Department of Punjabi, Punjab University, Chandigarh.

delivered a lecture on the topic of “Marksbaad Aate Punjabi Kahani” to the Student of Punjabi Language.

- Dr. Jaswinder Singh, Department of Punjabi, Punjabi University, Patiala. delivered a lecture on the topic of “Aadunik Punjabi Kavita De Nave Sarokaar” to the Student of Punjabi Language.
- Dr. Dhanwant Kaur, Department of Punjabi, Punjabi University, Patiala. delivered a lecture on the topic of “Punjabi Bhasha Di Aajoki Sathiti” to the Student of Punjabi Language.
- Dr. Kirpal Kazaar, Department of Punjabi, Punjabi University, Patiala. delivered a lecture on the topic of “Roop Te Rujaano” to the Student of Punjabi Language.

2.Economics :

- Prof. Jai veer and Prof. Anupam, Bhai Gurdass College of Law delivered a extension lecture on the topic of “Knowledge Of Law” to the Students.
- Prof. Jai Singh Desh Bhagat Institute Of Hotel Management and Catering Technology delivered a extension lecture on the topic of “Importance Of Professional Education” to the Students.
- P.S. Chaudhary, given a lecture on jobs in private sectors, topic of lecture “Capability Enhancement Training Programme for Socially Disadvantaged Of Society” to the Students,
- The Deputy Manager of Arihant Spinning Mills, Shree Salamdeen given a lecture of topic “Structure Of Mills & Chance Of Employments” to the Students.
- Dr. Prem Kumar given a lecture in Vardmaan Group on the topic of “Employment Chances” to the Students.

Social action initiatives based on science / environment initiated by students

Workshop and Social Action War Taken by the Students :

- Dr. Sharma, Food Expert, A.P. Solvex, Dhuri Guided the Students on the topic of “The Importance Of Eating Oils In Our Life”.
- Principal Abdul Salam Niazi, delivered a lecture on the topic of “Waste Material” organized by Waste Management Cell, Govt. College, Malerkotla.
- Cultural Tour organized by D.P.I (Colleges) for Bangalore, Mysore, Hyderabad in which two students Shehnaz B.A Ist year & Rummy B.A IIIrd year Participated.
- One day Educational tour organized by Department of Punjabi, Govt. College, Malerkotla in the month of December, 2007 at Punjab University, Chandigarh, Punjab High court & Pinjor Garden Panchkula.
- One day Educational tour organized by Department of Urdu, Govt. College, Malerkotla in the year of 2007 at Punjab University, Chandigarh, The Tribune (News Paper Office) & Pinjor Garden Panchkula.
- Four days Educational tour organized by Govt. College, Malerkotla in the year of 2008 at Kirtpur Sahib, Sunder Nagar, Historical Gurudwara Manikarn Sahib under the guidance of Prof. Sarla Mittal, Prof. Mujahid Hassan & Harbans Lal Mittal with Forty students.

2.Alumni Society:

- Govt. College, Malerkotla organized "Alumni Society". In which this society, Shri. Narinder Pal- President, Mohd Noor Farooqi- Vice President,

Jb. Amzad Ali - General Secretary

Dr. Mohd Iqbal - Secretary

Dr. Mohd. Irfan- Joint Secretary

The following members participated in the General Body Meeting;

Shri Jagtaar Singh (Income Tax Commissioner) Delhi,

Prof. Ajmer Singh Sabka Vice Chancellor Gabalior University)

Shri. N.K. Singla (Income Tax Commissioner, Karnaa,

Prof. Deepak Manmohan Singh,

Shri. Rajinder Sood (Commisnor of central excise & Taxation),

Shri. Gurloveleen Singh Sidhu (D.T.O Sangrur)

Shri. Pawan Kumar Goyal. Etc

- **Mohammad Ismail, Principal**, Law College, Gujrawala, Pakistan (old student of the College was honoured by ALUMNI Society at Govt. College, Malerkotla.

3. Annual Prize distribution function and Convocation:

The college organized Annual Prize distribution function and Convocation on 15-16 March . chief Guest Dr. Deepak Manmohan Singh , former, chairman, Baba sheikh Farid Chair, Punjab University Chandigarh and Ch. Abdul Ghaffar, Former Education Minister, Punjab and Dr. Akhtar Mehmood , Director, CIS, Punjab University, Chandigarh.

4. Annual Sports function:

- The college organized 52 Annual Sports function .Sardar Jai Pal Singh Arjuna Awardee(old student of college)DSP(Crime) Patiala was the chief guest

Section - V

Is a Management Information System (MIS) in place ? : Yes

Details of MIS applied to

1. Administrative procedures including finance
2. Student admission

Perspective plan for overall developmental activities is created:

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.
2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

Infrastructure Development and welfare spending

Books / Journals, Equipments and recurring items :

- **Books and Equipment for College students:**

SC Scholarship Paid	BC Scholarship Paid
Rs.702655	Rs. 338203

Delegation of authority practiced

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

Grievance Redressal Cell :

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

Number of grievances received from students and resolved: 04

Self Review and Analysis by the college:

Areas of Strengths :

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference.

Areas of Weaknesses:

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

The role of NAAC in the quality development of the institution

- > As a competent monitoring authority. Promoting higher education goal