

**AQAR PROFORMA
SESSION - 2004-05**

Details of the Institution

Name of Institution : Govt. College, Malerkotla
Year of Establishment of the Institution : 1926
Address Line 1 : Government College, Malerkotla
148023
Address Line 2 : District Sangrur, Punjab
Postal Code : 148023
E-mail Address : **gcmalerkotla@gmail.com**

NAAC Accreditation/ Reaccreditation Details

Year of Accreditation : 2004
Current Grade : 'A'

Institutional Status

Contact Person Details

Name of Head of Institution : Prof. Terseem Dhaliwal
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Website URL : www.gcmalerkotla.com
Name of IQAC Coordinator : Prof. Manzoor Hassan
Phone & Email : 01675-253016 **gcmalerkotla@gmail.com**

College Vision :

To improve the quality of education so that students may become well civilized and responsible citizens of society.

To be a student-centred, dynamic and innovative college, promoting excellence in teaching and learning, serving diverse communities and producing lifelong learners who can compete globally.

College Mission :

Government College, Malerkotla serves as a gateway to the future by welcoming all students from different backgrounds of our district. We prepare our students for the next stage of their lives by providing the following:

- A supportive environment.
- Committed and caring faculty, staff, and leadership.
- Mutually beneficial community partnerships.
- State-of-the-art facilities.
- The latest technology.

To achieve our mission this institute focus on the following points:

- **Student Success:-** We focus on student access and success.
- **Supportive Atmosphere:-** We support an atmosphere of trust where communication and teamwork cultivate a rich environment for teaching and learning.
- **Proactive:-** We utilize agility, innovation, and responsible risk-taking to create our preferred future.
- **Partnering:-** We actively partner with the community to respond to cultural, educational, economic development, and technological needs.
- **Diversity:-** We embrace diversity as a strength of our community and celebrate it in our institution.

Section - I

Number of Academic Programmes existing:

Undergraduate : 3 Faculties, BA /B.Sc.(Non-Med. & Medical) /B.Com.

Post Graduate (MA) : Urdu, Punjabi, Economics & Political Science.

Certificate Programmes : Nil

Professional Programmes : Nil

Diploma Courses : Nil

Details on Programme Development / New Courses :

New Programmes / New Courses added during the year : 0

Interdepartmental collaborative Programmes : 0

Faculty Details

Total faculty strength required as per norms for all programmes : 74+1

Total faculty Regular : 36 +1

Total faculty (Part Time) : 16

Total faculty (Guest Faculty) : 18

Vacant : 4

Faculty qualification improvement

PhD awarded to existing faculty : 00

MPhil awarded to existing faculty : 00

Qualification of Faculty

PhD and Above : 12
MPhil : 25
Masters : 33

Administrative Staff Details

Administrative staff (total sanctioned) :20
Administrative staff (Actual strength) : 16

Technical Support Staff Details

Technical Support Staff (Total sanctioned strength) : 28
Technical Support Staff (Actual strength) : 21
Number of posts vacant : 7

Section - II

Establishment details

Year of establishment of IQAC :2004

Composition of IQAC

Coordinator Prof . Manzoor Hassan
Convener Prof . Rajinder Singh
Member Prof . Tersaim Singh Rana
Member Prof . Nitin Sood
Student Member : Mohd Hanif
Student Member : Shahid Parvez

IQAC Meetings

Meeting held on 20.09.2004. The agenda of the meeting :

Admissions on Merit and as per government rules. Formation of Parent Teacher Associations.
Unitization of Syllabus

Meeting held on 19.01.2005. The agenda of the meeting :

Co-curricular activities and programs. Academic activities by the individual departments.
Progress reports of monthly tests. Preparation for House Exams.

Meeting held on 31.03.2005. The agenda of the meeting :

Review of House Exam's performance.
Conduct of Special Tests for the improvements of the students.
Participating in National Days like Republic Day.
Preparing for Annual Sports Meet and Prize Distribution Function.

Whether Calendar of Activities of IQAC formulated for the academic year : Yes

IQAC Plans for development & Implementation

Number of academic programmes proposed : 03

Number of value added programmes proposed : 02

Number of skill oriented programmes proposed : 02

Number of faculty competency and development programmes proposed : 03

Number of student mentoring programmes proposed : 01

Number of co-curricular activities proposed : 03

Any Other programmes proposed(Specify) : 02(Parents Teachers Association, Prize Distribution Function)

IQAC Seminars and Conferences

Number of seminars/conferences/workshops organized by IQAC within the institution : No

Did IQAC receive any funding from UGC during the year ? : No

Significant contribution made by IQAC on quality enhancement during current year

Organized Remedial Classes for weaker and needy students

Special Focus was laid on career guidance awareness programs.

Section - III

Academic Programmes

Number of new academic programmes developed or designed by faculty : 03

Number of faculty members involved in curriculum : 07

restructuring/revision/syllabus development : 07

Number of active teaching days during the current academic year : 125

Average percentage of attendance of students : 75

Percentage of classes engaged by guest faculty and temporary teachers : 45.90

Number of self financed programmes offered : 00

Number of aided programmes offered : Nil

Number of programmes discontinued during the year : Nil

Whether any systematic student feedback mechanism is in place ? : Yes

Academy achievement by students:-

Class	Total Students	No. of Stud. In Exam	Pass	First Davison
M.A(Pun)	15	15	15	10
M.A(Urdu)	12	12	12	11
Pol. Science	30	30	30	11
Economics	27	27	27	2

Feedback Details:

Courses where student feedback is taken : 07

B.A.-III

B.Sc-III

B.Com- III

M.A Urdu

M.A Punjabi

M.A Political Science

M.A Economics.

Is feedback for improvement provided to the faculty? : Yes

Faculty Research, Projects, and Publication details for the year

Achievements , Activities and Conference / Seminar / Symposium in which faculty of the Department participated / presented papers

1. Dr. Mohd. Irfan (Psychology):-

- **UGC Research Award** (2004-2007) at Punjabi University, Patiala.
- **Minor Research Project From UGC:-** "A comparative study of intelligence Adjustment and frustration among Criminals and Normals".
- **Courses And Conferences Attended:-** *National Workshop on Projective Techniques* (2004), Department of Management, Panjab University, Chandigarh, INDIA.
- **Presentations:-** Mohd. Irfan (2004) presented a lecture on "Impact of Media on College Student" Shaheed Bhagat Singh Govt. College, Kotkapura.
- **Membership of Professional Bodies:-**
Life Membership of "**Indian Academy of Applied Psychology**". Chennai, INDIA
Life Membership of "**The Somatic Ink Blot Society**", Chandigarh & USA.

2. Rajinder Singh (Punjabi)

- Presented the Research Paper on the topic of "Guru Granth Sahib Da Sandesh - Sarb Sanjhivallta aate Manavbaad" at R.D Jain College, Malerkotla
- Member of 'Board of Studies,' Language Faculty Punjabi University Patiala.

3. Tersem Singh Rana

- Member of 'Board of Studies,' Language Faculty Punjabi University Patiala.

4. Mohd Iqbal (Urdu)

- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala

5. Mehmood Aalam

- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala

6. Dr. Manzoor Hassan

- Member of new academic programmes as board of studies Department of Urdu, Persian & Arabic, Punjabi University, Patiala.
- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

7. Dr. Mohd Rafi

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

8. Abdul Rasheed

- Member of Revision/Reconstruction of the Syllabus as 'Board of Studies'. Department of Urdu, Persian & Arabic, Punjabi University, Patiala.

9. Dr. Zia Jamal (Zoology)

- Dr. Zia Jamal attended 91st session of Indian Science Congress at Punjab University of Chandigarh 2004.

Career Guidance

- A Lecture on Career guidance and placement was also organized on 25-08-2004 in which Prof. Dr. Mohd Irfan Department of C.C., Punjabi University, Patiala had delivered a lecture on "Human Psychology and Career Selection".
- The Experts from Institute of Management of Technology, Mandi Gobindgarh guided the students of this college for Management courses.

Cultural Positions / Names of students / Items

A. National Level : Nil

B. State Level : Nil

C. Inter Zonal : Yes (As Below)

D. Zonal Youth Festival : Yes (As Below)

E. Cultural (International) : Nil

Punjabi University, Patiala Sangrur Zone Youth Festival :

Serial No.	Item	Position
1.	Group Song (Indian)	Ist (Gold Medal)
2.	Group Shabad	Ist (Gold Medal)
3.	Folk Orchestra	Ist (Gold Medal)
4.	On The Spot Painting	Ist (Gold Medal)
5.	Clay Modeling	Ist (Gold Medal)
6.	Mono Acting	Ist (Gold Medal)
7.	Poster Making	Ist (Gold Medal)
8.	Naala Bunn-na	Ist (Gold Medal)
9.	Sanjhi Lagauna	Ist (Gold Medal)

Serial No.	Item	Position
1.	Vaar Singing	IInd (Silver Medal)
2.	Folk Song	IInd (Silver Medal)
3.	Tabla (Percussion)	IInd (Silver Medal)
4.	Classical Dance	IInd (Silver Medal)
5.	Mime	IInd (Silver Medal)
6.	Mimicry	IInd (Silver Medal)

Punjabi University, Patiala Inter Zonal Youth Festival :

Serial No.	Item	Position
1.	Group Song (Indian)	Ist (Gold Medal)
2.	Folk Orchestra	Ist (Gold Medal)
3.	Folk Instrument (Dhol)	Ist (Gold Medal)
4.	Sammi (Girls Folk Dance)	Ist (Gold Medal)

Serial No.	Item	Position
1.	Group Shabad	IInd (Silver Medal)
2.	Orchestra (Western)	IInd (Silver Medal)

F. Sports achievements

Students participated in international sports and games events : Nil
 Students participated in national level sports and games events : Nil
 Students participated in state level sports and games events : Nil
 Students participated in university level sports and games events : Yes
 Prizes won by students in international sports and games events : Nil
 Prizes won by students in national level sports and games events : Nil
 Prizes won by students in state level sports and games events : Nil
 Prizes won by students in university level sports and games events : Yes
 Sports and games events conducted by the institute for the students : Yes

Wrestling:

Serial No.	Name Of The Student	Competition	Position
1.	Mohd Mushtaq & Mohd Yameen	Inter-college	Ist (Gold Medal)
2.	Mohd Naeem & Mohd Rizwan	Inter-college	Kansi Medal

These Students are selected for Punjabi University, Patiala Team. University has given the Special Award Rs. 2000/- to the wrestling team of the college.

Badminton:

Mohd Aasif Captain of Badminton team Govt. College, Malerkotla. Selected as Captain, Punjabi University, Patiala Badminton Team

Cricket:

Cricket team Govt. College, Malerkotla got third Position in the Inter-college Youth Competition Punjabi University, Patiala.

Judo:

Mohd Mushtaq selected in the Judo Team Punjabi University, Patiala.

Lawn Tennis:

Jiwan Lal Garg & Rahul Students of Govt. College, Malerkotla Selected in the camp of Punjabi University, Patiala.

Body Building:

Serial No.	Name Of The Student	Competition	Position
1.	Lakhvir Singh	Inter-college Youth	IIIrd

Boxing:

Serial No.	Name Of The Student	Competition	Position
1.	Bhagwan Singh	Inter-college Youth	IIIrd
2.	Mohd Mubeen	Inter-college Youth	IIIrd

Composition of students

Total Students : 2743
 Percentage of Scheduled Caste : 12.72
 Percentage of Scheduled Tribe : NIL
 Percentage of other backward communities : 6.59
 Percentage of women students : 41.23
 Percentage of physically challenged : 0.69
 Percentage of rural students : 39.92
 Percentage of urban students : 60.08

Student Details and Support Mechanisms

	Total	Girls	Pass	Girls	Total 60%	Girls
B.A IIIrd	398	140	370	130	56	29
B.Sc IIIrd	21	10	18	09	10	07
M.A (Eco.)	20	16	18	14	06	04
M.A (Pol.)	21	08	20	07	12	05
M.A (Pbi)	14	12	14	12	13	10
M.A (Urdu)	09	-----	09	-----	07	-----

Student initiatives

Number of community upliftment programmes initiated by students : 3

Number of literary programmes initiated by students : 4

Number of social action initiatives based on science / environment initiated by students : 1

Community Upliftment Programmes Initiated by Students :

1.Coaching Centre for Minority (In charge- Dr. Mohd Irfan+Mohd Shakeel)

- UGC Coaching Centre for Minority organized Coaching classes for competitive exams. Students are succeed in the following exams; B.Ed - 15, L.LB - 10 & Engineering - 3.
- Dr.V.C. Pande, Director, Punjab State Indra Ghandi University delivered a lecture on the topic of "Distance Education" to the Students.
- Dr. H.S. Kehal, University of Western Sydney, Austriala, delivered a lecture on the topic of "Chances Of Employment in the Foreign Country" to the Students and teachers..

2.NCC:

- 160 Cadets Admitted in NCC at Govt. College, Malerkotla Under the Supervision of Major Mangat Singh.
- 70 Cadets Participated in "National Integrationn Camp, Delhi".
- 70 Cadets Participated in "Army Attachment Camp, Firozpur".
- 70 Cadets Participated in "Annual Training Camp at Doraha & Phillor".
- 32 Cadets Participated in 'B' Certificate & 'C' Certificate.

3.NSS:

- 5 NSS Units are working with 800 Volunteers of Govt. College, Malerkotla. Among 5 NSS Units, One Special Unit for Girls is working.
- During these NSS Camps Volunteers cleaning all the Grounds of the college.
- Information about the topic of Cleaning, Blood Donation, Pollution & Increase Population for Students.
- Dr. Tanveer, delivered a lecture on the topic of "Drugs & Its Criticisms" for the students.
- Dr. Daljit Singh, Ex. Director, Punjabi University, Patiala gives the prizes of Volunteers.
- Dr. Daljit Singh, Ex. Director,Punjabi University, Patiala donated the 10,000 Rupees for all five unit of college.
- Prof. Surinder Kaur Dhaliwal, delivered a lecture on the topic of "Digester Management" in Chandigarh.
- 5 NSS Units Organized 10 day camp from 21st December to 31st December 2005 under the Supervision of Following Programme Officers

- Unit No.1 : Prof. Mohd Iqbal
- Unit No.2 : Prof. Manzoor Hassan
- Unit No.3 : Prof. Surinder Kaur Dhaliwal
- Unit No.4 : Prof. Rajinder Singh
- Unit No.5 : Prof. T.A. Khan

Literary Programmes:

1.Extension Lecture:For strengthen Knowledge of students, The different departments and societies of college organized extension lectures .

- **Punjabi Department :** Dr. S. Tersem, Department of Punjabi, delivered a lecture on the topic of "Aadunik Punjabi Kavita Seema Te Sambhabna" for Students.
- **Geography Department :** Shree Surjit Singh Kallia, Department of Geography delivered a lecture on the topic of "Environment & Its Care" for Students.
- **English Department :** Prof. Dalbir Singh, Department of English, Govt. Barjindra College, Faridkot delivered many lectures.
- **Urdu Language :**Dr. Zintulah Javed, Head Nawab Sher Mohammad Khan Institute, Malerkotla Delivered an extension Lecture entitled "Ilama Iqbal & Literature" Organized by Bazam-e-adab, Department of Urdu, Govt. College, Malerkotla.

Social action initiatives based on science / environment initiated by students :

- **Alumni Society:** Govt. College, Malerkotla organized "Alumni Society". In which this society,
Shri. Narinder Pal- President,
Mohd Noor Farooqi- Vice President,
Jb. Amzad Ali - General Secretary
Dr. Mohd Iqbal - Secretary
Dr. Mohd. Irfan- Joint Secretary
The following members participated in the General Body Meeting;
Shri Jagtaar Singh (Income Tax Commissioner) Delhi,
Prof. Ajmer Singh Sabka Vice Chancellor Gabalior University)
Shri. N.K. Singla (ncome Tax Commissioner, Karnaa,
Prof. Deepak Manmohan Singh,
Shri. Rajinder Sood (Commisnor of central excise & Taxation),
Shri. Gurloveleen Singh Sidhu (D.T.O Sangrur)
Shri. Pawan Kumar Goyal. etc

Section - V

Is a Management Information System (MIS) in place ? : Yes

Details of MIS applied to

1. Administrative procedures including finance
2. Student admission :- 2743

Perspective plan for overall developmental activities is created Cultural Related Activates

- First time in our college organized a "Mehndi Competition", in which Sonia Bedi First Position & Jyoti Garg Second Position.

- "Fashion & Design" Competition was organized in our college, Sh. Nisha Saradh (D.P.I) come in our college on the opening of this Function.
- For Girls facilities college arrange "Indoor Games" & delivered many lecture related Computer Studies for students.
- "Painting & Embroidery's Design" competition Organized in college for students.

Annual Sports Function :

- 49th Sports function was on organized on 21 Feb. 2009. Col. Raminder Singh Ex. Sports Director , Punjab was the chief guest.

1. The policy programmes for the participation of each and every student /department of the college in the developmental and extension activities for quality assurance and enhancement was also devised.

2. The various departments , clubs, societies working in the college were directed to organize extension lectures by distinguished personalities on various topics of specific and general interests.

Infrastructure Development and welfare spending

Books / Journals, Equipments and recurring items :

SC Scholarship Paid	BC Scholarship Paid
Rs. 259270	Nil

Scholarship

Delegation of authority practiced

1. In the very beginning of Academic Session, committees are formed and staff members are assigned different duties according to their seniority, experience and their potentially.
2. Senior staff members act as Conveners and there is uniform delegation of power.
3. In some committees student / representatives are also involved for their welfare.

Grievance Redressal Cell :

There exists a Grievance Redressal Cell which solves the complaints and problems of the students effectively. Besides, Women Welfare Cell also exists in the institution for gender related issues.

Number of grievances received from students and resolved: 04

Self Review and Analysis by the college:

Areas of Strengths :

- > Sincerity of the students towards their studies in the institution.
- > Academic environment free from external interference.

Areas of Weaknesses:

- > Need of total renovation and up gradation of library related facilities.
- > Lack of Infra-structure including class rooms and equipments.
- > Dwindling number of regular faculty members.

The role of NAAC in the quality development of the institution

- > As a competent monitoring authority. Promoting higher education goal